

AGENDA ITEM

2.1.6

DIGITAL & DATA COMMITTEE
LIVE STREAMING & RECORDING POLICY

Date of meeting	28/09/2022
FOI Status	Open/Public
If closed please indicate reason	Not Applicable - Public Report
Prepared by	Cally Hamblyn, Assistant Director of Governance & Risk
Presented by	Cally Hamblyn, Assistant Director of Governance & Risk
Approving Executive Sponsor	Director of Corporate Governance
Report purpose	FOR APPROVAL

Engagement (internal/external) undertaken to date (including receipt/consideration at Committee/group)

Committee/Group/Individuals	Date	Outcome
Information Governance Group	14.09.2022 – Via Email	NO COMMENTS RECEIVED
Health Board Policy Consultation	13.9.2022- 21.9.2022	NO COMMENTS RECEIVED

ACRONYMS

Nil

1. SITUATION/BACKGROUND

- 1.1 The Committee will recall that this policy was approved in June 2022. The purpose of seeking further approval is to recognise a proposal to now include the publication of Board Committee recordings on the Health Board's website.

2. SPECIFIC MATTERS FOR CONSIDERATION BY THIS MEETING (ASSESSMENT)

- 2.1 Publishing Board Committee recordings will further strengthen the Health Boards commitment to transparent and accessible decision-making processes.
- 2.2 The changes to the policy are indicated in red in Appendix 1.
- 2.3 Engagement on this Policy and Procedure has taken place with:

Name Title	Date Consulted/Completed
Equality Impact Assessment	Not required as undertaken in June 2022 and changes do not impact the initial assessment.
Informal Consultation with interested parties	Information Governance Group – via email 14 th September 2022.
Formal Consultation	Published on the Health Boards Policy Consultation page between the 13 th and 21 st September 2022.

- 2.4 The policy has been reviewed and is consistent with the approach across NHS Wales / legislation.
- 2.5 Organisational values and behaviours have been reflected within the policy at section 1.3.



3. KEY RISKS/MATTERS FOR ESCALATION TO BOARD/COMMITTEE

- 3.1 There were no amendments or comments received following consultation.

4. IMPACT ASSESSMENT

Quality/Safety/Patient Experience implications	Yes (Please see detail below)
	In accordance with the Values and Behaviours of the organisation, CTMUHB will: <ul style="list-style-type: none"> • All work together as one team to ensure that there is a culture of openness and

	<p>transparency in decision making processes within the Health Board;</p> <ul style="list-style-type: none"> • We will listen, learn and improve by involving staff in the production of meetings and seeking feedback from those attending on how the meetings were managed; • We will treat everyone with respect in the implementation and management of this policy ensuring appropriate consent is sought and the equality impact assessment outcomes are considered and actioned as required.
Related Health and Care standard(s)	Governance, Leadership and Accountability
	If more than one Healthcare Standard applies please list below:
Equality Impact Assessment (EIA) completed - Please note EIAs are required for <u>all</u> new, changed or withdrawn policies and services.	No (Include further detail below)
	Completed in June 2022.
Legal implications / impact	There are no specific legal implications related to the activity outlined in this report.
Resource (Capital/Revenue £/Workforce) implications / Impact	There is no direct impact on resources as a result of the activity outlined in this report.
Link to Strategic Goals	Improving Care

5. RECOMMENDATION

- 5.1 The Digital & Data Committee are asked **APPROVE** the revisions to the Livestreaming and Recording Policy.
- 5.2 Once approval is sought the author will share the Policy with the Corporate Governance Team for publication on SharePoint and the Health Board Internet Site.