



AGENDA ITEM

2.1.5

DIGITAL & DATA COMMITTEE

FREEDOM OF INFORMATION ACT POLICY

Date of meeting	28.09.2022
FOI Status	Open/Public
If closed please indicate reason	Not Applicable - Public Report
Prepared by	Cally Hamblyn, Assistant Director of Governance & Risk
Presented by	Cally Hamblyn, Assistant Director of Governance & Risk
Approving Executive Sponsor	Director of Digital
Report purpose	FOR APPROVAL

Engagement (internal/external) undertaken to date (including receipt/consideration at Committee/group)

Committee/Group/Individuals	Date	Outcome
Consultation on SharePoint	05/2022	No comments received
Information Governance Group	07/2022	Endorsed for Approval

ACRONYMS

ICO	Information Commissioner's Office
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1. SITUATION/BACKGROUND

1.1 The purpose of this policy is to outline what Cwm Taf Morgannwg University Health Board intends to do to ensure compliance with the Freedom of Information Act, referred to hereafter as the Act. The Act, introduced in January 2005, deals with access to official recorded information held by public authorities. Parallel regulations deal with access to environmental information which are only referenced within this Policy. This policy has been in place since 2018 and has been

updated in line with current legislation. Minor changes have been made to reflect new laws in place.

2. SPECIFIC MATTERS FOR CONSIDERATION BY THIS MEETING (ASSESSMENT)

2.1 Please refer to Appendix 1.

2.2 This policy has been published via SharePoint for a two week consultation period. There were no comments or amendments received.

3. KEY RISKS/MATTERS FOR ESCALATION TO BOARD/COMMITTEE

3.1 No items identified.

4. IMPACT ASSESSMENT

Quality/Safety/Patient Experience implications	There are no specific quality and safety implications related to the activity outlined in this report.
Related Health and Care standard(s)	Governance, Leadership and Accountability If more than one Healthcare Standard applies please list below:
Equality Impact Assessment (EIA) completed - Please note EIAs are required for <u>all</u> new, changed or withdrawn policies and services.	Yes If yes, please provide a hyperlink to the location of the completed EIA or who it would be available from in the box below. Available from the Information Governance Team
Legal implications / impact	There are no specific legal implications related to the activity outlined in this report.
Resource (Capital/Revenue £/Workforce) implications / Impact	There is no direct impact on resources as a result of the activity outlined in this report.
Link to Strategic Goals	Improving Care

5. RECOMMENDATION

5.1 The Digital & Data Committee is asked to **APPROVE** the Freedom of Information Act Policy.