

## Agenda

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### 14:00 - 14:00 1. PRELIMINARY MATTERS

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*Ian Wells, Committee Chair*

#### 1.1. Welcome and Introductions

*Ian Wells, Committee Chair*

#### 1.2. Apologies for Absence

*Ian Wells, Committee Chair*

For Noting

- Lynda Thomas, Independent Member

#### 1.3. Declarations of Interest

*Ian Wells, Committee Chair*

For Noting

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### 14:00 - 14:00 2. CONSENT AGENDA

0 min

#### 2.1. Items for Approval

##### 2.1.1. Unconfirmed Minutes of the Meeting held on 22 June 2022

*Ian Wells, Committee Chair*

For Approval

 2.1.1 DDC 20220929 - Unconfirmed Minutes 22.6.22.pdf (9 pages)

##### 2.1.2. Unconfirmed Minutes of the In Committee Meeting held on 22 June 2022

*Ian Wells, Committee Chair*


For Approval

 2.1.2 DDC 20220928 - Unconfirmed In Committee Minutes 22.6.22.pdf (3 pages)

##### 2.1.3. Committee Annual Report 2021-22

*Cally Hamblyn, Assistant Director of Governance & Risk*

For Approval

 2.1.3a DDC 20220928 - Committee Annual Report 2021-22 Cover Report.pdf (2 pages)

 2.1.3b DDC 20220928 - Appendix 1 Committee Annual Report 2021-2022.pdf (6 pages)

##### 2.1.4. Amendment to the Standing Orders - Revised Committee Terms of Reference

*Cally Hamblyn, Assistant Director of Governance & Risk*

For Approval

- 📄 2.1.4a DDC 20220928 - Amendment to Standing Orders - Schedule 3.3 DDC ToR- Cover Paper.pdf (3 pages)
- 📄 2.1.4b DDC 20220928 - Appendix 1 Revised Cmt Terms of Reference.pdf (10 pages)

### 2.1.5. Freedom of Information Policy

*Cally Hamblyn, Assistant Director of Governance & Risk*

For Approval

- 📄 2.1.5a DDC 20220928a - Freedom of Information Act Policy Cover Paper.pdf (2 pages)
- 📄 2.1.5b DDC 20220928 - Appendix 1 Freedom of Information Policy.pdf (37 pages)

### 2.1.6. Live Streaming & Recording Policy

*Cally Hamblyn, Assistant Director of Governance & Risk*

For Approval

- 📄 2.1.6a DDC 20220928 Live Streaming Policy Cover Report.pdf (3 pages)
- 📄 2.1.6b DDC 20220928 - Appendix 1 - Live Streaming Policy - Review September 2022.pdf (10 pages)

## 2.2. Items for Noting

### 2.2.1. Action Log

*Ian Wells, Committee Chair*

For Noting

- 📄 2.2.1 DDC 20220928 - Action Log.pdf (6 pages)

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14:00 - 14:00  
0 min

## 3. INTEGRATED GOVERNANCE

### 3.1. Matters Arising Not Otherwise Contained Within the Action Log

*Ian Wells, Committee Chair*

### 3.2. Organisational Risk Register - Digital Assigned Risks

*Cally Hamblyn, Assistant Director of Governance & Risk*

- 📄 3.2a DDC 20220928 - Organisational Risk Register Cover Report.pdf (4 pages)
- 📄 3.2b DDC 20220928 - Appendix 1 Organisational Risk Register - September 22.pdf (4 pages)
- 📄 3.2c DDC 20220928 - Appendix 2 - Board Assurance Framework - Digital Risk - Final September 2022.pdf (4 pages)

### 3.3. Digital Risks

*Andrew Nelson, Chief Information Officer*

- 📄 3.3 DDC 20220928 - Digital Risks.pdf (8 pages)

### 3.4. Information Commissioners Audit Follow Up and Information Governance Improvement Programme

*Stuart Morris, Director of Digital*

- 📄 3.4a DDC 20220928 - ICO\_feedback\_IG\_plan.pdf (3 pages)

### 3.5. Update on progress made in taking forward recommendations made by NHS Wales Internal Audit and the Welsh Audit Office

*Andrew Nelson, Chief Information Officer*

- 📄 3.5 DDC 20220928 - Audit Reports for Digital.pdf (7 pages)

## 3.6. Information Governance Group Highlight Report

*Cally Hamblyn, Assistant Director of Governance & Risk*

 3.6 DDC 20220928 - IG Group Highlight Report July 22.pdf (3 pages)

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14:00 - 14:00


0 min

## 4. IMPROVING CARE

### 4.1. Digital Programme Assurance Report

*Karen Winder, Assistant Director of ICT*

For Discussion/Noting

 4.1 DDC 20220928 - Digital Programme Assurance Report.pdf (19 pages)

### 4.2. Medical Records Assurance Report

*Stuart Morris, Director of Digital*

For Discussion/Noting

 4.2 DDC 20220928 - Medical Records Assurance Report.pdf (7 pages)

### 4.3. Digital Engagement

*Stuart Morris, Director of Digital*

For Discussion/Noting

 4.3 DDC 20220928 - Digital Engagement.pdf (3 pages)

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14:00 - 14:00

0 min

## 5. SUSTAINING OUR FUTURE

### 5.1. ICT Major Schemes Update

*Karen Winder, Assistant Director of ICT*

For Discussion/Noting

 5.1a DDC 20220928 - ICT Major Schemes - Cover Paper.pdf (8 pages)

 5.1b DDC 20220928 - ICT Major Schemes - Attachment - ICT Paediatric.pdf (3 pages)

### 5.2. Bridgend Disaggregation Update

*Karen Winder, Assistant Director of ICT*

For Discussion/Noting

 5.2 DDC 20220928 - Bridgend Disaggregation Update.pdf (7 pages)

### 5.3. Coding Strategy and Auto Coder - Presentation

*Lisa Cartwright*

For Discussion/Noting

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14:00 - 14:00

0 min

## 6. OTHER MATTERS

### 6.1. Committee Forward Work Plan 2022-23

*Ian Wells, Committee Chair*

 6.1 DDC 20220928 - Forward Work Plan DD Committee 28 September 2022.pdf (1 pages)

## **6.2. Committee Highlight Report to Board**

*Ian Wells, Committee Chair*

## **6.3. Any Other Urgent Business**

*Ian Wells, Committee Chair*

## **6.4. How did we do today?**

*Ian Wells, Committee Chair*

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## **14:00 - 14:00 7. DATE AND TIME OF NEXT MEETING** 0 min

*Ian Wells, Committee Chair*

19 December 2022 at 2:00 pm