



AGENDA ITEM

(2.2.3)

DIGITAL & DATA COMMITTEE

POLICY FOR THE LIVE-STREAMING OF MEETINGS HELD IN PUBLIC AND THE RECORDING OF PRIVATE MEETINGS ACROSS CWM TAF MORGANNWG UNIVERSITY HEALTH BOARD (CTMUHB)

Date of meeting	22/06/2022
FOI Status	Open/Public
If closed please indicate reason	Not Applicable - Public Report
Prepared by	Kathrine Davies, Corporate Governance Manager
Presented by	Georgina Galletly, Director of Corporate Governance/Board Secretary
Approving Executive Sponsor	Director of Corporate Governance / Board Secretary
Report purpose	FOR APPROVAL

Engagement (internal/external) undertaken to date (including receipt/consideration at Committee/group)

Committee/Group/Individuals	Date	Outcome
Information Governance Group	08/03/2022	ENDORSED FOR APPROVAL

ACRONYMS

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1. SITUATION/BACKGROUND

- 1.1 The purpose of the report is to present the Policy for Live Streaming of Meetings held in Public and the Recording of Private Meetings across Cwm Taf Morgannwg University Health Board.
- 1.2 The Policy reflects the Health Board’s commitment to transparent and accessible decision-making processes, with the introduction of live streaming and recording of Health Board Meetings held in public.
- 1.3 The policy also covers the recording of Private Health Board meetings (in-committees where appropriate). These recordings will not be shared with the Public at any time and deleted once their purpose has been fulfilled. The purpose of recording such meetings is to ensure that an accurate record is made.

2. SPECIFIC MATTERS FOR CONSIDERATION BY THIS MEETING (ASSESSMENT)

- 2.1 The Digital & Data Committee are asked to note the Policy where it was Endorsed for Approval by the Information Governance Group.
- 2.2 A two week staff consultation was also undertaken. The consultation received no comments.

3. KEY RISKS/MATTERS FOR ESCALATION TO BOARD/COMMITTEE

- 3.1 None.

4. IMPACT ASSESSMENT

Quality/Safety/Patient Experience implications	There are no specific quality and safety implications related to the activity outlined in this report.
Related Health and Care standard(s)	Governance, Leadership and Accountability
Equality Impact Assessment (EIA) completed - Please note	Yes



EIAs are required for <u>all</u> new, changed or withdrawn policies and services.	
Legal implications / impact	There are no specific legal implications related to the activity outlined in this report.
Resource (Capital/Revenue £/Workforce) implications / Impact	There is no direct impact on resources as a result of the activity outlined in this report.
Link to Strategic Goals	Improving Care

5. RECOMMENDATION

- 5.1 The Digital & Data Committee is asked to **APPROVE** the Policy which was endorsed and recommended for approval by the Information Governance Group.