

# Digital & Data Committee

Thu 14 October 2021, 09:30 - 12:30

Virtual Via Teams



## Agenda

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### 09:30 - 09:30 1. PRELIMINARY MATTERS 0 min

#### 1.1. Welcome and Introductions

*Chair*

#### 1.2. Apologies for Absence

*Chair*

For Noting

#### 1.3. Declarations of Interest

*Chair*

For Noting

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### 09:30 - 09:30 2. CONSENT AGENDA 0 min

#### 2.1. Items for Approval

##### 2.1.1. Unconfirmed Minutes of the Meeting Held on 12 July 2021

*Chair*

For Approval

 2.1.1 Unconfirmed Minutes DDC 12.07.21 AVN D&D Committee 14 October 2021.pdf (8 pages)

##### 2.1.2. Action Log

*Georgina Galletly*

For Noting

 2.2.2 Action Log DD Committee 14 October 2021.pdf (2 pages)

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### 09:30 - 09:30 3. MAIN AGENDA 0 min

#### 3.1. GOVERNANCE

*Chair*

##### 3.1.1. Organisational Risk Register

*Georgina Galletly*

For Discussion/Noting

 3.1.1 Organisational Risk Register D&D Committee 14 October 2021.pdf (4 pages)

 3.1.1a Appendix 1- Master Organisational Risk Register - September 2021 MB - D&D Committee.pdf (2 pages)

### **3.1.2. Audit Reports**

#### **3.1.3. Internal Audit Report - Cancer Data Quality**

*Andrew Nelson*

For Discussion/Noting

 3.1.3 Internal Audit Report Cancer Data Quality D&D Committee 14 October 2021.pdf (23 pages)

 3.1.3a Cancer Data Quality and Integrity UPDATE D&D Committee 14 October 2021.pdf (26 pages)

#### **3.1.4. Internal Audit Report - Covid Management**

*Andrew Nelson*

 3.1.4 IA Report on Digital Results of Equality Audit DD Committee 14 October 2021.pdf (7 pages)

 3.1.4a Appendix 1 Digital Results of Equality Audit DD Committee 14 October 2021.pdf (15 pages)

#### **3.1.5. Information Governance Group Highlight Report**

*Georgina Galletly*


For Noting

 3.1.5 IG Group Highlight Report D&D Committee 14 October 2021.pdf (3 pages)

#### **3.1.6. All Wales Information Governance Toolkit - Update on Actions**

*Claire Northwell*

For Noting

 3.1.6 All Wales IG Toolkit Update on Actions Final CH 4.10.2021 D&D Committee 14 October 2021.pdf (4 pages)

### **3.2. IMPROVING CARE**

*Andrew Nelson*

Strategic Goals: Improving Care

For Discussion/Noting

#### **3.2.1. Digital Assurance Report**

*Andrew Nelson*

For Discussion/Noting

 3.2.1 Digital Assurance Report DD Committee 14 October 2021.pdf (17 pages)

 3.2.1a Appendix 1 Digital Assurance Report DD Committee 14 October 2021.pdf (19 pages)

#### **3.2.2. Coding Improvement Plan**

*Andrew Nelson*

For Discussion/Noting

 3.2.2 Coding Improvement Plan D&D Committee 14 October 2021.pdf (5 pages)

#### **3.2.3. Disaggregation of ICT Services Support from Swansea Bay UHB**

*Karen Winder*

For Discussion/Noting

 3.2.3 Disaggregation of ICT Services Support from SBUHB D&D Committee 14 October 2021.pdf (5 pages)

### **3.3. SUSTAINING OUR FUTURE**

### 3.3.1. Appointment of Director of Digital (Oral)

*Georgina Galletly*

For Noting

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## 09:30 - 09:30 0 min **4. OTHER MATTERS**

### **4.1. Committee Forward Work Plan 2021-22**

*Chair*

for Noting

 4.1 Future Work Programme 2021-2022. DD Committee 14 October 2021.pdf (2 pages)

### **4.2. Committee Highlight Report to Board (Oral)**

*Chair*

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## 09:30 - 09:30 0 min **5. ANY OTHER URGENT BUSINESS (Oral)**

*Chair*

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## 09:30 - 09:30 0 min **6. HOW DID WE DO TODAY?**

*Chair*

- Is there anything we should do more or less of?
  - Have we managed our time well and allowed open and balanced discussion?
  - Have we considered our values and acted in a way that supports embedding our values across CTM?
  - Have we maintained a strategic focus?
  - Have we received sufficient assurance from a range of sources?
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## 09:30 - 09:30 0 min **7. DATE AND TIME OF NEXT MEETING - 25 JANUARY 2022 9.30 am**