

**AGENDA ITEM**

2.1.4

**PLANNING, PERFORMANCE & FINANCE COMMITTEE**
**EMERGENCY PREPAREDNESS RESPONSE AND RECOVERY POLICY  
2022**

<b>Date of meeting</b>	26 <sup>th</sup> October 2022
<b>FOI Status</b>	Open/Public
<b>If closed please indicate reason</b>	Not Applicable - Public Report
<b>Prepared by</b>	Andrew Francis - Civil Contingencies and Business Continuity Manager
<b>Presented by</b>	Elizabeth Beadle, Assistant Director of Transformation, Strategic and Operational Planning
<b>Approving Executive Sponsor</b>	Executive Director of Strategy & Transformation
<b>Report purpose</b>	FOR APPROVAL

**Engagement (internal/external) undertaken to date (including receipt/consideration at Committee/group)**

<b>Committee/Group/Individuals</b>	<b>Date</b>	<b>Outcome</b>
CTMUHB Strategic EPRR Group	(07/07/2022)	ENDORSED FOR APPROVAL

**ACRONYMS**

	Within the Policy
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**1. SITUATION/BACKGROUND**

- 1.1 National Health Service organisations have a duty under the Civil Contingencies Act 2004, to ensure that they have effective Business Continuity Management (BCM) plans that promote effective Emergency Preparedness, Response and Recovery (EPRR).

- 1.2 This Policy sets out the requirements of Care Groups (CG's) and Clinical Service Groups within the Health Board to meet these duties; thus ensuring that the Health Board is compliant with the Civil Contingencies Act 2004 and guidance found within the NHS Wales Emergency Planning Core Guidance 2015.

## 2. SPECIFIC MATTERS FOR CONSIDERATION BY THIS MEETING (ASSESSMENT)

- 2.1 Engagement on this Policy and Procedure has taken place with:

Name Title	Date Consulted/Completed
Equality Impact Assessment	Completed 31/08/2022
Informal Consultation with interested parties	Placed on SharePoint Consultation Page
Formal Consultation	All members of the Strategic EPRR Group
Committee – For approval	Strategic EPRR Group now to the Planning Performance and Finance Committee

- 2.2 The policy has been reviewed and is consistent with the approach across NHS Wales / legislation.
- 2.3 Strategic managers have been engaged in the consultation through the Strategic EPRR Forum
- 2.4 Organisational values and behaviours have been reflected within the policy.



## 3. KEY RISKS/MATTERS FOR ESCALATION TO BOARD/COMMITTEE

- 3.1 In response to the consultation the following amendments have been made:

No objections, amendments or comments received.



#### 4. IMPACT ASSESSMENT

<b>Quality/Safety/Patient Experience implications</b>	Yes (Please see detail below)
	Effective Business Continuity Management maintains services through risk analysis and mitigation plans
<b>Related Health and Care standard(s)</b>	Governance, Leadership and Accountability
	If more than one Healthcare Standard applies please list below:
<b>Equality impact assessment completed</b>	Yes
	No adverse outcomes to Equality
<b>Legal implications / impact</b>	Yes (Include further detail below)
	Compliance with the Civil Contingencies Act
<b>Resource (Capital/Revenue £/Workforce) implications / Impact</b>	There is no direct impact on resources as a result of the activity outlined in this report.
<b>Link to Strategic Goals</b>	Sustaining Our Future

#### 5. RECOMMENDATION

- 5.1 The Planning, Performance and Finance Committee are asked **APPROVE** the Emergency Preparedness Response and Recovery Policy 2022.
- 5.2 Once approval is sought the author will share the Policy with the Corporate Governance Team for publication on SharePoint and the Health Board Internet Site.