

AGENDA ITEM 2.2.1

**PLANNING, PERFORMANCE & FINANCE COMMITTEE
ACTION LOG – UPDATED FOLLOWING MEETING HELD – 24 AUGUST 2021**

MEETING DATE	SUBJECT	KEY ACTIONS/DECISIONS	RESPONSIBLE OFFICER	STATUS
25/07/2019	NHS Benchmarking Reports on Cwm Taf UHB	Discussion to be held with the Interim Chief Executive and the Executive Team as to whether the report should be shared with Board for further discussion. Updated 27.08.21 Reports to be made available to PPFC Members.	SM	COMPLETE Folder created in Admin Control as repository for benchmarking reports.
21/11/2019	Estates Performance Report	Report on Estates performance for the Bridgend locality element of the Estate to be presented to the February 2020 meeting of the Committee	SM	COMPLETE Recommend action closed and replaced with a new action to review Estate Performance Reporting (Jan-22).
21/11/2019	Estates Performance Report	Review to be undertaken of proportion of estates calls undertaken on a desk response basis as opposed to yearly statutory maintenance	SM	COMPLETE Recommend action closed and replaced with a new action to review Estate Performance Reporting (Jan-22).

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20/10/2020	Month 6 Finance Report	The report would be revised to make it easier to review for Members for future meetings	SM	COMPLETE New Section added to report. Update – SM to review reporting format and provide update at October 2021 meeting.
22.06.2021	IMTP Annual Plan 2021-22	A section on the governance arrangements for the plan to be included in the Performance Dashboard Report for future meetings. Consideration to be given to add some graphic design to the plan on a page	GR LP	Contained within Dashboard for October 2021 meeting. COMPLETED June 2021
22.06.2021	Integrated Performance Dashboard	Recovery Plan for Part 1A Adult Mental Health to be shared with Members once finalised. Performance Team to review WHSSC data available to ascertain if it was for CTM patients only or for all patients.	GR/JD LP	Contained within Performance Dashboard.

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24.08.2021	Action Log	Outstanding Director of Finance actions to be reviewed outside of the meeting and respond by Friday.	SM	COMPLETE Action log updated.
		Review minutes of previous meeting to ensure all actions have been contained on the Action Log.	KD	COMPLETE
		Outstanding Updates on the Action Log to be reviewed outside of the meeting with the relevant Executive lead.	ALL	Ongoing
24.08.2021	PPF Committee Self Assessment Survey and Improvement Plan	Members of the Committee to complete the Self-Assessment Survey	ALL	COMPLETE Report on Agenda – October 2021
24.08.2021	IMTP Update	The Committee to be kept updated in terms of governance and assurance on the concerns raised by Welsh Government in relation to the plan and the actions being undertaken.	LP/GR/SM	Awaiting response from Welsh Government.
		Commissioning of advanced paramedics to be considered	LP	To be considered as part of the IMTP 2022-25

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24.08.2021	Integrated Performance Dashboard	Quadruple Aims – to review the connections between the aims and the measurements.	LP	Contained within Dashboard for October 2021 meeting.
		Scorecard to be amended to reflect the figure for savings and not as currently showing zero .	LP	COMPLETE
		Review links between the Whiteboard Project and decrease in pressure damage figures. More detail to be included with regard to DToC waits.	LP	COMPLETE Review was undertaken and it had not been possible to draw a possible correlation between the two.
		CAMHS report to be brought to the October meeting outlining mitigating actions and a high level plan.	GR/JD	On Agenda – October 2021
24.08.2021	Ophthalmology Update	Updated report to be brought to the October meeting in order to provide the Committee with an opportunity for further scrutiny and to have a robust debate and discussion that was required to provide them with assurance.	GR/CC	On Agenda – October 2021
		A number of questions had been raised by Members which are contained within the actions and would be circulated outside of the	GR/CC	COMPLETE

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		meeting to the Executive Lead and report author.		Circulated outside of meeting and response provided.