

• ACTION LOG – AUDIT & RISK COMMITTEE					
Minute Reference	Date of Meeting Action Originated	Issue	Lead Officer	Timescale for Action to be completed	Status of Action (as at date papers where circulated)
18/099	8/10/2018	Endoscopy JAG Accreditation Closure report to be presented to a future meeting.	Interim Chief Operating Officer	<p>January 2019</p> <p>Revised to: October 2020</p> <p>Ongoing - Action being led by Director of Operations. This matter is linked to JAG accreditation and updates will be provided to the Committee through the</p>	<p>In progress</p> <p>Committee requested that a progress report on JAG Accreditation was presented to the October 2021 meeting for further discussion. Report to identify the complexities and the barriers in place to achieving accreditation and the funding required to enable the works required in obtaining accreditation was received at the October 2021 meeting. Confirmation required as to when a closure report would be available.</p>

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				action log at each meeting Now October 2021	
20/070	16/06/2020	<p>Internal Audit Review – Princess of Wales Hospital Fire Safety – Follow Up Review</p> <p>Executive Lead to be invited to attend a future meeting to discuss the content of the report. Committee Chair to consider the most appropriate time for a discussion to take place.</p>	Director for People	<p>October 2020</p> <p>Revised to: April 2021 Now October 2021 Now December 2021 Now February 2022</p>	<p>On agenda</p> <p>Draft Report presented to the December 2021 which did not include a Management Response. Final report, including management response to be presented to the February 2022 meeting</p>
6.1	09/06/2021	<p>Internal Audit Progress Report</p> <p>Completion date identified in the action log in relation to the Fire Safety Management Review to be aligned with the date identified within the report.</p>	Director of Corporate Governance	<p>October 2021 Now December 2021 Now February 2022</p>	<p>On agenda</p> <p>Draft Report presented to the December 2021 which did not include a Management Response. Final report, including management response to be presented to the February 2022 meeting</p>
8.1	09/06/2021	<p>Audit Recommendations Tracker</p> <p>Review to be undertaken of the recommendations which had drifted and the recommendations in which</p>	Director of Corporate Governance	<p>October 2021 Now December 2021</p>	<p>Complete</p> <p>Meetings with Internal Audit & Audit Wales complete and each have assisted in a review of all historical recommendations. Focus will</p>

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		responsibility had been placed on another department to action.		Now February 2022	continue with Exec Leads to ensure actions clear the recommendations.
6.2	17/08/2021	Local Counter Fraud Update Content of the report to be considered further particularly in relation to the issues regarding off contract agencies undertaking pre-employment checks. Further update to be provided to the Committee at its next meeting.	Director for People	October 2021 Revised Timescale for completion to be identified	Complete The Health Board only uses one off contract supplier currently. On a quarterly basis, a random selection of staff supplied by the supplier are checked for compliance against the Pre-Employment checks required to undertake work within the Health Board.
2.2.2	04/10/2021	Six Monthly Progress report on Consultant Job Planning and Medical Rostering Six Monthly Progress Reports on Consultant Job Planning and Medical Rostering to continue to be presented to the Committee as substantive items.	Medical Director	April 2022	Completed Added to the annual cycle of business/forward work programme
3.1.3	07/12/2021	Audit & Risk Committee Annual Self-Assessment Wording of the statement contained on page 5 of the report to be amended to reflect that the Healthcare Inspectorate Wales and Audit Wales Joint Review was Non Standard/Discretionary.	Director of Corporate Governance	Immediate	Complete Report has been amended

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4.4.2	07/12/2021	<p>Audit Wales Review – Structured Assessment Phase 2</p> <p>Discussion to be held in relation to the inclusion of a Healthcare Inspectorate Wales/Delivery Unit tracker to be included in future Quality & Safety Committee agendas</p>	Director of Corporate Governance	Immediate	<p>Complete</p> <p>Director of Nursing has ensured updates are now routinely included on Quality & Safety Committee agendas for all Healthcare Inspectorate Wales inspection reviews. Tracker system being explored to mirror system used for IA & AW recommendations as part of action plan in response to Structured Assessment.</p>
4.4.4	07/12/2021	<p>Audit Wales All Wales Report – Taking Care of the Carers</p> <p>Further review to be undertaken of the Management Response prior to its final submission.</p>	Director for People	Immediate	<p>Complete</p> <p>Review of the Management Response has been undertaken</p>