

SoD Ref.	SoD Page No.	Main Task	Sub Task	Cwm Taf Morgannwg existing		Cwm Taf Morgannwg proposed		Reason for the change	Requested by:	Requested timeframe for implementation
				Limits	Authority delegated to:	Limits	Authority delegated to:			
11A	24	Non Pay expenditure	ORACLE requisitions	up to £25,000 up to £100,000	Tier 4 Clinical Service Group Manager (or equivalent)	up to £25,000 up to £50,000	Tier 4 Clinical Service Group Manager (or equivalent)	The Acute Services General Manager is a new post established as part of the New ILG Operating Model. This change will ensure that an appropriate level of authority is delegated to this post.	Sue.holroyd@wales.nhs.uk With the support of the three ILG Directors of operations	Audit Committee 14/12/20
11E	27	Non Pay expenditure	Approve petty cash expenditure	up to £50 per transaction over £50 per transaction	Budget Manager Executive Director	up to £75 per transaction over £75 per transaction	Budget Manager Director of Finance	Increase in petty cash limit to align former Cwm Taf/ former ABMU limits As per FP9 - Petty cash, authorisation over the limit to be agreed by Director of Finance	Elisabeth.williams@wales.nhs.uk	Audit Committee 14/12/20
14A	34	Disposals and condemnations, losses and special payments	Disposals and condemnations a Prepare detailed procedures for the disposal of assets, including condemnations, and ensure that these are notified to managers	N/A	a. Head of Finance/Assistant Directors of Finance (ILGs)	N/A	a. Head of Corporate Finance	To amend error to the change made in April 2020 when job titles were amended to reflect the changes in the organisational structure.	Elisabeth.williams@wales.nhs.uk	Audit Committee 14/12/20
14B	35	Disposals and condemnations, losses and special payments	Losses and Special payments - Ensuring procedural instructions on the recording of and accounting for losses and special payments are in place; and that all losses and special payments cases are properly managed in accordance with the guidance set out in the Assembly Government's Manual for Accounts. - Ensure all financial aspects of losses and special payments cases are properly registered and maintained on the centralised Losses and Special Payments Register and that 'case write off' action is recorded on the system - Ensure that all losses and special payments are reported to the Audit Committee at every meeting	N/A N/A N/A	Head of Finance (non ILG)/Assistant Directors of Finance (ILGs) Head of Finance (non ILG)/Assistant Directors of Finance (ILGs) Head of Finance (non ILG)/Assistant Directors of Finance (ILGs)	N/A N/A N/A	Head of Corporate Finance Head of Corporate Finance Head of Corporate Finance	To amend error to the change made in April 2020 when job titles were amended to reflect the changes in the organisational structure.	Elisabeth.williams@wales.nhs.uk	Audit Committee 14/12/20
14B1	36	Disposals and condemnations, losses and special payments	Approve losses, write-offs and compensation payments due to:	<£1,000	Head of Finance (Non ILG)	<£1,000	Head of Corporate Finance	To amend error to the change made in April 2020 when job titles were amended to reflect the changes in the organisational structure.	Elisabeth.williams@wales.nhs.uk	Audit Committee 14/12/20

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			vii bad debts and claims abandoned	£1,000 to £10,000	Deputy Director of Finance	£1,000 to £10,000	Deputy Director of Finance	As per FP7 - Income & Debtors authorisation <£1,000 agreed by Head of Corporate Finance		
				£10,000 to £25,000	Director Finance	£10,000 to £25,000	Director Finance			
				£25,000 to £50,000	Chief Executive	£25,000 to £50,000	Chief Executive			