

Appendix 2: Annual Presentation of the Nurse Staffing Level to the Board report. A summary of Nurse Staffing Levels for wards where Section 25B applies.

Health board/trust:	CTMUHB
Period of the report	1st October 2024- 30th September 2025
Adult Acute Medical inpatient wards	Start - End

The number of staff per shift needs to be entered. The information should reflect the information on the informing patient template.

In accordance with the requirements of the Nurse Staffing Levels (Wales) Act 2016 and its associated Statutory Guidance, the 'nurse staffing level' is the establishment of registered nurses - and other staff to whom nursing duties have been delegated by a registered nurse - required to deliver the planned roster. It is acknowledged that there is a range of additional healthcare professionals that contribute to the delivery and coordination of patient care and treatment. However, these staff are not included within the data for this report. Further information is provided within the annual assurance report (INSERT HYPERLINK) on the additional multi-professional staff that contribute to the coordination and delivery of patient care.

Adult Acute Medical inpatient wards.

Site	Name of Ward	Reported to the Board in November 2023						Calculated during spring 2024 cycle								New location	Calculated during autumn 2024 cycle						Biannual calculation cycle reviews, and any changes made & rationale during the spring 2023 & autumn 2023 calculation cycles				Any reviews outside of biannual calculation, if yes, provide rationale for any changes made				
		SHIFT	Planned roster as stated within the annual presentation to the Board report (in November 2024)		Required Establishment as stated within the annual presentation to the Board report (in November 2024) including		TOTAL WTE Band 7 supernumerary ward sister/Charge nurse	New location	Name of Ward	SHIFT	Planned roster calculated by the designated person during the spring 2023 cycle		Required Establishment as calculated by the designated persons during the spring 2023 cycle including uplift 26.9%	TOTAL WTE Band 7 supernumerary ward sister/Charge nurse	Date designated person calculated the nurse staffing level		SHIFT	Planned roster calculated by the designated person during the autumn 2023 cycle		Required Establishment as calculated by the designated persons during the autumn 2023 cycle including uplift 26.9%	TOTAL WTE Band 7 supernumerary ward sister/Charge nurse	Date designated person calculated the nurse staffing level									
			RN (band 5 &6)	HCSW (bands 2,3 &4)	TOTAL WTE RN (bands 5 &6)	TOTAL WTE HCSW (bands 2,3 &4)					RN (band 5 &6)	HCSW (bands 2,3 &4)						TOTAL WTE RN (bands 5 &6)	TOTAL WTE HCSW (bands 2,3 &4)				RN (band 5 &6)	HCSW (bands 2,3 &4)	TOTAL WTE RN (bands 5 &6)	TOTAL WTE HCSW (bands 2,3 &4)					
PCH	2	E L N	4 4 3	3 2	19.9	14.21	1	No change	2	E L N	4 4 3	3 2	19.9	14.21	1	No change		E L N	4 4 3	3 2	19.9	14.21	1	No change	Y	N					
PCH	3	E L N	4 4 3	3 2	19.9	14.21	1	Ward moved to ward 10 then ward closed	10	E L N	4 4 3	3 2	19.9	14.21	1	No change		E L N	4 4 3	3 2	19.9	14.21	1		Y	N					
PCH	9	E L N	4 4 3	3 2	19.9	14.21	1	No change	9	E L N	4 4 3	3 2	19.9	14.21	1		No change	E L N	4 4 3	3 2	19.9	14.21	1	No change	Y	N					
PCH	10	E L N	4 4 4	4 3	19.9	19.9*	1	Moved to RGH 19	RGH ward 19	E L N	4 4 4	4 3	19.9	19.9*	1		No change	E L N	4 4 4	4 3	19.9	19.9*	1		Y	N	*HCSW includes a 2.84 Band 3 OT tech				Move of services to RGH to centralise
PCH	11	E L N	4 4 3	3 2	19.9	14.21	1	No change	11	E L N	4 4 3	3 2	19.9	14.21	1		No change	E L N	4 4 3	3 2	19.9	14.21	1		Y	N					
PCH	12	E L N	5 5 3	3	23.74	17.06	1	No change	12	E L N	5 5 3	3	23.74	17.06	1		No change	E L N	5 5 3	3	23.74	17.06	1		Y	N					
RGH	5	E L N	4 4 4	4 3	19.9	19.9	1	No Change	5	E L N	4 4 4	4 3	19.9	19.9	1		No change	E L N	4 4 4	4 3	19.9	19.9	1		Y	N					
RGH	12	E L N	4 4 4	4 3	19.9	19.9	1	No Change	12	E L N	4 4 4	4 3	19.9	19.9	1		No change	E L N	4 4 4	4 3	19.9	19.9	1		Y	N					
RGH	14	E L N	4 4 4	4 3	19.9	19.9	1	No Change	14	E L N	4 4 4	4 3	19.9	19.9	1		No change	E L N	4 4 4	4 3	19.9	19.9	1		Y	N					
RGH	19	E L N	4 4 4	4 3	19.9	19.9	1	Moved to ward 3	3	E L N	4 4 4	4 3	19.9	19.9	1		No change	E L N	4 4 4	4 3	19.9	19.9	1		Y	N				Ward location move to accommodate stroke services	
RGH	20	E L N	3 3 4	3	18.06	19.9	1	Moved to YGT Dinas ward Became section 25A ward		E L N							E L N							Y	Y	War moved to YGT dinas ward now section 25A area					
PoWH	4	E L N	6 6 4	4 1	33.69	13.62	1	No change	4	E L N	6 6 4	4 1	33.69	13.62	1		No change	E L N	6 6 4	4 1	33.69	13.62	1		Y	Y	Ward now has an 8 bedded CCU area- staffing not changed at present				
PoWH	5	E L N	4 4 4	4 3	19.07	19.07	1	Moved to RGH ward 20 then closed	RGH ward 20	E L N	4 4 4	4 3	19.07	19.07	1		No change	E L N	4 4 4	4 3	19.07	19.07	1		Y	N				Move of services to RGH due to critical incident and to centralise	
PoWH	6	E L N	4 4 3	3 2	19.07	13.62	1	Moved to ward 16 then closed	Ward 16	E L N	4 4 3	3 2	19.07	13.62	1	Ward 9	E L N	4 4 3	3 2	19.07	13.62	1		Y	N	Ward location change only				Ward location move only due to critical incident	
PoWH	10	E L N	5 4 5	4 4	23.79	24.52	1	Moved to ward 18	Ward 18	E L N	5 4 5	4 4	23.79	24.52	1	Moved to ward 10	E L N	5 4 5	4 4	23.79	24.52	1		Y	N				Ward location move only due to critical incident		
PoWH	18	E L N	3 3 5	3 4	13.62	24.52	1	Moved to RGH ward 2	Ward 2 RGH	E L N	3 3 5	3 4	13.62	24.52	1	PoW ward 5	E L N	3 3 5	3 4	13.62	24.52	1		Y	N				Ward location move only due to critical incident		
PoWH	20	E L N	4 4 3	3	19.07	16.34	1	No change	Ward 20	E L N	4 4 3	3	19.07	16.34	1	Pow Ward 6	E L N	4 4 3	3	19.07	16.34	1		Y	N						

Appendix 1: Annual Presentation of the Nurse Staffing Level to the Board report

Health board/trust:	CTMUHB
Period of the report	1st October 2024- 30th September 2025
Adult Acute Surgical Inpatient Wards	Start - End

The number of staff per shift needs to be entered. The information should reflect the information on the informing patient template.

In accordance with the requirements of the Nurse Staffing Levels (Wales) Act 2016 and its associated Statutory Guidance, the 'nurse staffing level' is the establishment of registered nurses - and other staff to whom nursing duties have been delegated by a registered nurse - required to deliver the planned roster. It is acknowledged that there is a range of additional healthcare professionals that contribute to the delivery and coordination of patient care and treatment. However, these staff are not included within the data for this report. Further information is provided within the annual assurance report (<https://bcubh.nhs.wales/about-us/health-board-meetings-and-members/health-board-meetings/25-5-23-agenda-bundle-public-vf2-compressed-n-v3-0/>) on the additional multi-professional staff that contribute to the coordination and delivery of patient care.

Adult Acute Surgical Inpatient Wards.

Site	Name of Ward	Reported to the Board in November 2024						New location	Name of Ward	Calculated during spring 2025 cycle						New location	Calculated during autumn 2025 cycle						Biannual calculation cycle reviews, and any changes made & rationale during the spring 2025 & autumn 2025 calculation cycles				Any reviews outside of biannual calculation, if yes, provide rationale for any changes made			
		SHIFT	Planned roster as stated within the annual presentation to the Board report (in November 2024)		Required Establishment as stated within the annual presentation to the Board report (in November 2024) including uplift 26.9%	TOTAL WTE Band 7 supernumerary ward sister/Charge nurse	SHIFT			Planned roster calculated by the designated person during the spring 2025 cycle		Required Establishment as calculated by the designated persons during the spring 2025 cycle including uplift 26.9%	TOTAL WTE Band 7 supernumerary ward sister/Charge nurse	Date designated person calculated the nurse staffing level	SHIFT		Planned roster calculated by the designated person during the autumn 2025 cycle		Required Establishment as calculated by the designated persons during the autumn 2025 cycle including uplift 26.9%	TOTAL WTE Band 7 supernumerary ward sister/Charge nurse	Date designated person calculated the nurse staffing level									
			RN (band 5 &6)	HCSW (bands 2,3 &4)						TOTAL WTE RN (bands 5 &6)	TOTAL WTE HCSW (bands 2,3 &4)						RN (band 5 &6)	HCSW (bands 2,3 &4)				TOTAL WTE RN (bands 5 &6)	TOTAL WTE HCSW (bands 2,3 &4)	RN (band 5 &6)	HCSW (bands 2,3 &4)	TOTAL WTE RN (bands 5 &6)	TOTAL WTE HCSW (bands 2,3 &4)			
PCH	5	E L N	4 4 3	4 4 3	19.9	19.9	1	No Change	5	E L N	4 4 3	4 4 3	19.9	19.9	1	No Change	E L N	4 4 3	4 4 3	19.9	19.9	1		N	Ward has a GAU/ Waiting room increase HCSW1x day and night for increased activity	N	N			
PCH	6	E L N	4 4 3	4 4 3	19.9	19.9	1	No Change	6	E L N	4 4 3	4 4 3	19.9	19.9	1	No Change	E L N	4 4 3	4 4 3	19.9	19.9	1	Y	N	Ward has SAU/ Waiting room increase HCSW 1 x day and night for increased activity	N	N			
PCH	7	E L N	4 4 3	3 2	19.9	14.21	1	No Change	7	E L N	4 4 3	3 2	19.9	14.21	1	No Change	E L N	4 4 3	3 2	19.9	14.21	1	Y	N		N	N			
PCH	8	E L N	4 4 3	4 4 3	19.9	19.9	1	No Change	8	E L N	4 4 3	4 4 3	19.9	19.9	1	No Change	E L N	4 4 3	4 4 3	19.9	19.9	1	Y	N		N	N			
RGH	2	E L N	4 4 3	3 2	19.9	14.21	1	Moved to ward 9 on	RGH 9	E L N	4 4 3	3 2	19.9	14.21	1	No change	E L N	4 4 3	3 2	19.9	14.21	1	Y	Y	Now an SAU ward section 25A	N		Now an SAU ward section 25A		
RGH	3	E L N	4 4 3	4 4 3	19.9	19.9	1	Moved to ward 16 16/10/2024	RGH 16	E L N	4 4 3	4 4 3	19.9	19.9	1	No change	E L N	4 4 3	4 4 3	19.9	19.9	19	Y	Y		Y	n	Ward location move only due to critical incident		
RGH	8	E L N	4 4 3	4 4 3	19.9	19.9	1	No change	RGH 8	E L N	4 4 3	4 4 3	19.9	19.9	1	No change	E L N	4 4 3	4 4 3	19.9	19.9	1	Y	N		N	N			
RGH	9	E L N	3 3 3	3 2	18.06	14.21	1	Moved to ward 7	RGH 7	E L N	3 3 3	3 2	18.06	14.21	1	No change	E L N	6 6 2	2 1	31.34	8.53	1	Y	Y	Change of speciality and acuity of patients to more RN dependant	Y	N	Ward location move only due to critical incident		
RGH	10 & 11	E L N	4 4 4	4 2	23.74	17.05	1	Ward 11 changed to DSU	RGH 10	E L N	3 3 3	3 2	14.21	14.21	1	No change	E L N	3 3 3	2	14.21	14.21	1	Y	N		Y	Y	Ward 11 changed to a DSU area following critical incident ward move		
RGH	15	E L N	3 3 2	3 1	14.21	10.56	1	Moved to RGH ward 1	RGH 1	E L N	3 3 3	3 1	14.21	10.56	1	PoW ward 7	E L N	4 4 3	3 3	19.9	19.9	1	Y	Y	Increase of beds from 15 to 28	Y		Ward location move only due to critical incident		
PoWH	7	E L N	4 4 3	4 3	19.9	19.9	1	Moved to RGH ward 15 and ward closed	RGH 15	E L N	4 4 3	4 3	19.9	19.9	1	No change	E L N	4 4 3	4 3	19.9	19.9	1	Y	N		Y	N	Ward location move only due to critical incident		
PoWH	8	E L N	4 4 3	4 3	19.07	20.07	1	Moved to ward 19 and ward closed	PoWH 19	E L N	4 4 3	4 3	19.07	20.07	1	PoW ward 8	E L N	4 4 3	4 3	19.07	20.07	1	Y	Y	Change of speciality to a Rehabilitation ward now section 25A	Y	N	Ward location move only due to critical incident		
PoWH	9	E L N	4 4 3	4 3	19.07	20.07	1	Moved to ward 11 RGH as DSU (Section 25A) and ward closed	DSU ward 11 now section 25A	E L N	4 4 3	4 3	19.07	20.07	1	DSU ward 11 now Section 25A	E L N	 	 	 	 	 	Y	Y	Change of speciality to DSU now section 25A	Y	Y	Now an SAU ward section 25A		
PoWH	11	E L N	3 3 2	4 2	14.62	16.34	1	Moved to RGH ward 18	RGH 18	E L N	3 3 2	4 2	14.62	16.34	1	No change	E L N	3 3 2	4 2	14.62	16.34	1	Y	N						
PoWH	16	E L N	2 2 2	2 2	10.9	10.9	1 Shared with Bridgend clinic	Moved to PoWH ward 21	PoWH 21	E L N	2 2 2	2 2	10.9	10.9	1 Shared with Bridgend clinic	Moved to PoWH ward 11	E L N	4 4 3	4 3	19.07	20.07	1	Y	Y	Ward amalgamated with Bridgend clinic					
PoWH	Bridgend Clinic	E L N	2 2 2	2 2	11.9	10.9	Shared with ward 16	No change	Bridgend Clinic	E L N	2 2 2	2 2	11.9	10.9	Shared with ward 16	Moved to PowH ward 11	 	 	 	 	 	 	Y	Y	Ward amalgamated with ward 21 onto ward 11					

Following wards closed October 2025
RGH ward 1
PCH ward 3

Health board/trust:	CTMUHB
Period of the report	1st October 2024- 30th September 2025
Paediatric Inpatient Wards	3

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Site	Name of Ward	Reported to the Board in November 2022						Calculated during spring 2023 cycle						Calculated during autumn 2023 cycle						Biannual calculation cycle reviews, and any changes made & rationale during the spring 2023 & autumn 2023 calculation cycles			Any reviews outside of biannual calculation, if yes, provide rationale for any changes made					
		SHIFT	Planned roster as stated within the annual presentation to the Board report (in November 2022)		Establishment as stated within the annual presentation to the Board report (in November 2022) including uplift 26.9%		TOTAL WTE Band 7 supernumerary ward sister/Charge nurse	SHIFT	Planned roster calculated by the designated person during the spring 2023 cycle		Required Establishment as calculated by the designated persons during the spring 2023 cycle including uplift 26.9%		TOTAL WTE Band 7 supernumerary ward sister/Charge nurse	Date designated person calculated the nurse staffing level	SHIFT	Planned roster calculated by the designated person during the autumn 2023 cycle		Required Establishment as calculated by the designated persons during the autumn 2023 cycle including uplift 26.9%									TOTAL WTE Band 7 supernumerary ward sister/Charge nurse	Date designated person calculated the nurse staffing level
			RN (band 5 &6)	HCSW (bands 2,3 &4)	TOTAL WTE (bands 5 &6)	TOTAL WTE HCSW (bands 2,3 &4)			RN (band 5 &6)	HCSW (bands 2,3 &4)	TOTAL WTE (bands 5 &6)	TOTAL WTE HCSW (bands 2,3 &4)				RN (band 5 &6)	HCSW (bands 2,3 &4)	TOTAL WTE (bands 5 &6)	TOTAL WTE HCSW (bands 2,3 &4)									
PCH	Ward 31	E	5	1	29.43	5.69	1	E	5	1	29.43	5.69	1		E	5	1	29.43	5.69	1		Y	N					
		L	5	1				L	5	1					L	5	1											
		N	5	1				N	5	1					N	5	1											
RGH	Ward 17	E	5	1	29.43	5.69	1	E	5	1	29.43	5.69	1		E	5	1	29.43	5.69	1		Y	N	Increase RN at night to support winter acuity to review at Jan acuity				
		L	5	1				L	5	1					L	5	1											
		N	5	1				N	5	1					N	5	1											
PoWH	Childrens ward	E	6	2*	35.11	7.72 2 HCSW M-F then 1 HCSW S-S	1	E	6	2*	35.11	7.72 2 HCSW M-F then 1 HCSW S-S	1		E	6	2*	35.11	7.72 2 HCSW M-F then 1 HCSW S-S	1		Y	N					
		L	6	2*				L	6	2*					L	6	2*											
		N	6	1				N	6	1					N	6	1											