



Agenda Item

8.1.8

CTM Health Board

**Amendments to CTMUHB Standing Orders
(Schedule 4.1 – Standing Orders for the NHS Wales
Joint Commissioning Committee)**

Dyddiad y Cyfarfod / Date of Meeting	27/11/2025
Statws Cyhoeddi / Publication Status	Open/ Public Not Applicable
Awdur yr Adroddiad / Report Author <i>If you do not wish for your name to be included in the public domain, please only include your job title</i>	Cally Hamblyn, Assistant Director of Governance & Risk
Cyflwynydd yr Adroddiad / Report Presenter <i>If you do not wish for your name to be included in the public domain, please only include your job title</i>	Gareth Watts, Director of Corporate Governance/Board Secretary
Noddwr Gweithredol yr Adroddiad / Report Executive Sponsor	Gareth Watts, Director of Corporate Governance / Board Secretary

Pwrpas yr Adroddiad / Report Purpose	For Approval
---	--------------

Engagement (internal/external) undertaken to date (including receipt/consideration at Committee/Group)		
Committee / Group /Forum Individuals	Date	Outcome
Audit, Risk & Assurance Committee	13.11.2025	Endorsed for Board Approval

Acronyms / Glossary of Terms	
NHSW JCC	NHS Wales Joint Commissioning Committee
SOs	Standing Orders

1. Situation /Background

- 1.1 NHS bodies in Wales must agree Standing Orders (SOs). This, together with a set of Standing Financial Instructions (SFIs) and a scheme of decisions reserved to the Board, a scheme of delegations to officers and others, and a range of other framework documents, set out the arrangements within which the Board, its Committees, Advisory Groups and NHS staff make decisions and carry out their activities.
- 1.2 SOs and SFIs should be based upon the model determined by the Welsh Government.
- 1.3 All Health Board members and officers must be aware of the SOs and, where appropriate, should be familiar with their detailed content.

2. Specific Matters for Consideration

- 2.1 Following correspondence from Welsh Government of the 14 October 2025, attached as Appendix 1, the Health Board is required to make amendments to its SOs in relation to the timing of the publication of public papers for the NHSW JCC meetings (Schedule 4).
- 2.2 These amendments supersede those issued on 18 March 2024 and as confirmed in Welsh Health Circular WHC/2024/019.
- 2.3 The NHSW JCC is required to incorporate and adopt this latest review into its SOs which form part of Schedule 4 of the Health Board Model SOs.
- 2.4 The amendment therefore requested is outlined below and relates to Section 7 of the NHSW JCC SO's:

*Amend the following paragraph, **from**:*

"7.12 - Except for meetings called in accordance with SOs, at least 10 calendar days before each meeting of the Joint Committee, a public notice of the time and place of the meeting, and the public part of the agenda, shall be displayed bilingually (in English and Welsh) as follows:

- Each LHBs website shall link to the JCC website, where the papers supporting the public part of the agenda will be available; as well as*
- Through other methods of communication as set out in the Joint Committee's communication strategy.*

When providing notification of the forthcoming meeting, each LHB shall set out when and how the agenda and the papers supporting the public part of the agenda may be accessed, in what language and in what format, e.g., as Braille, large print, etc.



To:

"7.12 - Except for meetings called in accordance with SOs, at least 10 calendar days before each meeting of the Joint Committee, a public notice of the time and place of the meeting shall be displayed bilingually (in English and Welsh):

- *On the JCC's website;*
- *Each LHBs website shall link to the JCC website; as well as*
- *Through other methods of communication as set out in the JCC's communication strategy.*

When providing notification of the forthcoming meeting, **the committee** shall set out when and how the agenda and the papers supporting the public part of the agenda may be accessed, in what language and in what format, e.g., as Braille, large print, etc. **The agenda and papers will be made available to the public at least 5 clear days before each meeting of the Committee."**

2.5 To avoid increasing the Board Paper Bundle excessively the JCC SOs Schedule 4 is available on the Health Boards website via this link and will be updated with the revised wording following Board approval. [Standing Orders & Standing Financial Instructions - Cwm Taf Morgannwg University Health Board](#)

2.6 The Health Boards public facing website has been improved in terms of signposting to the NSW JCC Committee meetings. [Committees - Cwm Taf Morgannwg University Health Board](#)

3. Key Risks / Matters for Escalation

3.1 None identified.

4. Assessment

Objectives / Strategy	
Dolen i Nod (au) Strategol BIP CTM /Link to CTMUHB Strategic Goal(s)	Sustaining Our Future
	If more than one applies please list below:
Dolen i Feysydd Strategol BIP CTM /Link to CTMUHB Strategic Areas	Choose an item.
	If more than one applies please list below:
Dolen i Ddeddf Llesiant Cenedlaethau'r Dyfodol – Nodau Llesiant / Link to Wellbeing of Future Generations Act – Wellbeing Goals 150623-guide-to-the-fg-act-en.pdf (futuregenerations.wales)	A Wales of Cohesive Communities
	If more than one applies please list below:
Dolen i Hwyluswyr Ansawdd	Choose an item.



(Canllawiau Statudol Dyletswydd Ansawdd (Ilyw.cymru)) / Link to Enablers of Quality (Duty of Quality Statutory Guidance (gov.wales))	If more than one applies please list below:
Dolen i Feysydd Ansawdd (Canllawiau Statudol Dyletswydd Ansawdd (Ilyw.cymru)) / Link to Domains of Quality (Duty of Quality Statutory Guidance (gov.wales))	Efficient
	If more than one applies please list below:
Effaith Amgylcheddol/ Cynaliadwyedd (5R) / Environmental /Sustainability Impact (5Rs)	No - Not Applicable
	If more than one applies please list below:

Impact Assessment		
Ansawdd Ydych chi wedi ymgymryd â Sgrinio Asesiad o'r Effaith ar Ansawdd? / Quality Have you undertaken a Quality Impact Assessment Screening?	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
	Outcome:	N/A this action is a requirement of Welsh Government
Cydraddoldeb a'r Gymraeg Ydych chi wedi ymgymryd â Sgrinio Asesiad o'r Effaith ar Gydraddoldeb a'r Gymraeg? / Equality and Welsh Language Have you undertaken an Equality and Welsh Language Impact Assessment Screening?	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
	Outcome for Equality (delete as appropriate):	If no, please include rationale below: N/a – Welsh version can be made available if required
Cyfreithiol / Legal	There are no specific legal implications related to the activity outlined in this report.	
Enw da / Reputational	There is no direct impact on the reputation of the Health Board as a result of the activity outlined in this report.	
Effaith Adnoddau (Pobl /Ariannol) / Resource Impact (People / Financial)	There is no direct impact on resources as a result of the activity outlined in this report.	

5. Recommendation

5.1 The Board is asked to **APPROVE** the amendments to Schedule 4 of the Health Boards SOs as outlined in section 2 of this report.

6. Next Steps

6.1 If approved the Health Boards website will be updated with the amended SOs.