

Agenda Item

Unapproved Minutes of the In Committee Board

Date and Time of Meeting	Thursday 25 th September 2025 14:00
Venue	In Person, The Hub, Royal Glamorgan Hospital, Llantrisant

Members Present	Jonathan Morgan	Board Chair
	Kath Palmer	Board Vice Chair
	Paul Mears	Chief Executive Officer
	Dilys Jouvenat	Independent Member – Third Sector
	Carolyn Donoghue	Independent Member – University
	Hayley Proctor	Independent Member – Trade Union
	Patsy Roseblade	Independent Member – Finance
	Neil Mesher	Independent Member – Commercial Business
	Kathy Mason	Independent Member – Digital
	Greg Dix	Executive Director of Nursing, Midwifery and Patient Care/Deputy CEO
	Dom Hurford	Executive Medical Director
	Gethin Hughes	Chief Operating Officer
	Hywel Daniel	Executive Director of People
	Claire Thompson	Executive Director of Strategy & Transformation
	Philip Daniels	Executive Director of Public Health
	Paul Deenik	Associate Board Member
Alex Brown	Associate Board Member (Virtually)	
In Attendance	Gareth Watts	Director of Corporate Governance/Board Secretary
	Stuart Morris	Director of Digital
	Richard Hughes	Deputy Executive Director of Nursing
	Andrew Jones	Assistant Director of Finance
	Jeremy Holifield	Responsible Officer PCH Construction Programme (In part)

	Caroyrn Blockley	Capital Finance Manager (In part)
	Emma Walters	Head of Corporate Governance & Board Business
Meeting Observers	Becky Gammon	Head of Corporate Nursing

Agenda Item	Meeting Business
1.	PRELIMINARY MATTERS
1.1	Welcome and Introductions
	The Chair welcomed everyone to the meeting.
1.2	Apologies for Absence
	Apologies for absence were received from: <ul style="list-style-type: none"> • Helen Lentle, Independent Member - Legal • Rachel Rowlands, Independent Member – Community • Sally May, Executive Director of Finance • Simon Blackburn, Director of Communications, Engagement & Fundraising
1.3	Declarations of Interest
	None identified.

2.	MAIN AGENDA
2.1	Prince Charles Hospital Refurbishment Project Phase 3 Draft Full Business Case and for the purchase of Units 2 & 3 at PCH
	C Blockley shared the report and outlined the key matters for members attention. In discussing the report, the following key points were noted: <ul style="list-style-type: none"> • The retaining of Blocks 2 and 3 would enable the ground floor of the Rhymney Block to be used as flexible space in the longer term and would assist with future proofing of the hospital; • The continuation of improving fire safety at Prince Charles Hospital was supported, alongside fire safety improvements across other hospital sites, which would make sites safer for patients and staff; • Staff had not expressed any concerns about remaining in Blocks 2 and 3 if these were retained pending approval; • Assurance was provided that there would be enough facilities for patients, carers and families on the site, with the WRVS opening soon by the main entrance with extended opening hours, in addition to the restaurant and coffee shop. Further consideration would be given to suggestions for introducing a 'quiet space' facility; • Confirmation was provided that the provision of staff changing facilities would be addressed in phase 3 of the works.



Resolution:	Following discussion, the Board RESOLVED to: <ul style="list-style-type: none"> • AGREE the submission of the draft FBC to WG to support technical scrutiny. • APPROVE the case in SBAR format for the acquisition of Units 2 & 3 for onward submission to WG once planning permissions are confirmed. • NOTE financial elements of the draft FBC are continuing
2.2	South East Wales Regional Orthopaedic Plan
	C Thompson presented the report and highlighted the key matters for members attention. Members noted that this supports the Llantrisant Health Park Full Business Case and noted that this type of report would be presented to the South East Wales Regional Joint Committee in future. Members also noted that future discussions would need to be held on other specialty areas within Orthopaedics that were not included within this plan at present.
Resolution:	Following discussion the Board RESOLVED to: <ul style="list-style-type: none"> • NOTE the content of the developing regional plan. • ENDORSE the demand and capacity analysis and requirement for additional capacity provided through the LHP. • NOTE the risks to delivery as a region and CTMUHB-specific issues and risks set out in the cover report.
2.3	Joint Controller Agreement Update – Verbal Update
	S Morris provided members with a verbal update on the position. Members noted that this related to the sharing of information and the role of Digital Healthcare Wales in relation to this. Members noted that all Health Boards had been asked to sign the agreement and noted that a suggestion would be made by the Health Board that the position should be reviewed in 6 months to monitor its effectiveness, and that any data was not shared until approved by the organisation. In response to a query raised by K Palmer as to who would be responsible for addressing data breaches or cyber-attacks, S Morris confirmed that the Health Board would still be accountable for addressing this. In response to a query raised by C Donoghue as to where national programme risks were being captured, S Morris agreed to discuss this further with G Watts.
Resolution:	The Board RESOLVED to NOTE the update.
Action:	Further discussions to be held outside the meeting in relation to the capturing of national programme risks.
2.4	Mental Health Electronic Patient Record Business Case – Verbal Update
	S Morris provided a verbal update on this matter. Members noted that discussions were ongoing, and an update would be presented to Board once discussions had concluded.
Resolution:	The verbal update was NOTED .
3.	CONSENT AGENDA
3.1	Unconfirmed Minutes of the In Committee Board held on 31st July 2025
Resolution:	The In Committee minutes were APPROVED .



4.	CLOSE OUT BUSINESS
4.1	Any Other Business
	There was no other business to report.
5.	DATE AND TIME OF NEXT MEETING
	The next In Committee Board meeting would be held on Thursday 27th November 2025 at 8.30am