

Board Action Log

Name of Meeting: CTM Health Board

Committee Chair: Jonathan Morgan UHB Chair

Date of meeting the action originated from	Minute Item reference	Minute Reference Page Number	Item Title / Summary	Nature of Action	Lead Officer	Lead Executive	Timescale for action to be completed	Status of Action	Narrative Progress Update
30/05/2024	3.1		Listening & Learning Story	Review of the story to be undertaken, alongside other Local Authority Directors, outside the meeting to determine the reasons as to why the placements had broken down and whether there were any steps that could have been taken at different stages to prevent the breakdowns.	Director of Social Services	Director of Social Services	25-Jul-24	Open	Proposed for Closure Director of Social Services has confirmed that the story was shared with Care Home Groups and learning has been taken forward
30/05/2024	3.1		Listening & Learning Story	Report to be presented to a future meeting outlining the key actions required that needed to be taken forward	Care Group Nurse Director, Mental Health & Learning Disabilities	Executive Director of Nursing/Deputy CEO	28/11/2024 Was September 2025 Was November 2025	Open	In progress Report to be presented to the November 2024 Board meeting. As a result of capacity constraints within the Team, a revised date for presentation to Board is yet to be identified
30/01/2025	6.5	Page 14	Primary Care & Community Development	Consideration to be given to receiving some listening and learning stories at future meetings in relation to patients who had been part of preventative programmes for example, and how this had made a difference	Executive Director of Strategy & Transformation	Executive Director of Strategy & Transformation	25/09/2025 Now 18 December 2025	Open	Proposed for Closure A focussed presentation on CTM Health and Housing Partnership work will be shared at the December Board Development Session
27/03/2025	3.1	Page 3	Listening & Learning Story - Planned Care	Discussion to be held with the team outside this meeting to determine how the story could be shared more widely	Director of Communications, Engagement and Fundraising	Director of Communications, Engagement and Fundraising	Mar-25	Open	Proposed for Closure Director of Communications, Engagement and Fundraising has confirmed this action has been completed.
29/05/2025	3.2	Page 7	Shift Patterns	Updates on progress in regards to the consultation exercise with staff and trade union colleagues to be presented to the Board at the July and September 2025 meetings.	Executive Director for People	Executive Director for People	31/07/2025 Now 27 November 2025	Open	Ongoing Update provided to Board on progress being made at Board Briefing session held on 10 July 2025. Updates on progress will continue to be included in the CEO report, with an update included in the report for November 2025 Board

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28/11/2024	4.2		Chief Executives Report	National piece of work being undertaken in relation to CAMHS service to be presented to the Childrens Board to ensure there was multi-agency oversight in place on the plan	Chief Executive Officer	Chief Executive Officer	To be confirmed	Closed	Completed
28/11/2024	5.1		Update Report on the Princess of Wales Hospital	Discussion to be held at a future Board Briefing session on risk log and backlog position of the estates issues across all Health Board premises Regular updates to be provided to the Board at future meetings on progress being made in this area.	Executive Director of Finance Executive Director of Finance/Chief Operating Officer	Executive Director of Finance Executive Director of Finance/Chief Operating Officer	30/01/2025	Closed	Completed Discussion held at the Board Development Session held on 15th May in relation to risk and the estates backlog position across all Health Board premises. Regular updates on progress on the works being undertaken at the Princess of Wales Hospital have been provided to the Board
30/01/2025	6.5	Page 13	Primary Care & Community Development	Further update on progress in regards to Primary Care and Community Development to be presented to a future Board meeting at the most appropriate time.	Chief Operating Officer	Chief Operating Officer	31/07/2025	Closed	Completed This item was received and discussed at the Board meeting held on 31 July 2025
29/05/2025	5.5.2	Page 10	Quality, Safety & Experience Committee Highlight report	Report to be presented to the July Board in relation to the national consultation being undertaken on the new dental contract which would have implications for the Health Board.	Chief Operating Officer	Chief Operating Officer	31-Jul-25	Closed	Completed - Proposed for Closure Report discussed at the Board meeting held on 31 July 2025
29/05/2025	6.1	Page 13	Integrated Performance Dashboard	Future board briefing session to be held to provide more detailed insights into the specific areas of focus and the strategies being implemented to improve cancer performance (to be triangulated back to the MAG report)	Chief Operating Officer	Chief Operating Officer	31-Jul-25	Closed	Completed Topic has been scheduled into the forward plan for Board Briefing sessions
31/07/2025	5.2	Page 7	Board Assurance Framework	Board Assurance Framework report to be amended to reflect that the 45 minute target was an interim target.	Assistant Director of Governance & Risk	Chief Operating Officer	31-Jul-25	Closed	Completed Report amended

