



CTM BOARD

**HIGHLIGHT REPORT FROM THE CHAIR OF THE
DIGITAL & DATA COMMITTEE**

DATE OF MEETING	30/03/2023
PUBLIC OR PRIVATE REPORT	Public
IF PRIVATE PLEASE INDICATE REASON	Not Applicable - Public Report
PREPARED BY	Kathrine Davies, Corporate Governance Manager
PRESENTED BY	Ian Wells, Digital & Data Committee Chair / Independent Member
EXECUTIVE SPONSOR APPROVED	Stuart Morris, Director of Digital
REPORT PURPOSE	FOR NOTING

ACRONYMS

ICO	Information Commissioners Office
IMTP	Integrated Medium-Term Plan

1. PURPOSE

- 1.1 This report provides the Board with details of the key issues considered at the meeting of the Digital & Data Committee which took place on the 13 March 2023.
- 1.2 Key highlights from the meeting are reported in section 2.
- 1.3 The Board is requested to **NOTE** the report.

2. PURPOSE OF THE DIGITAL & DATA COMMITTEE

- 2.1 The purpose of the Committee is to advise and assure the Board in discharging its responsibilities with regard to the quality and integrity; safety, security and appropriate access and use of information & Data, to support health improvement and the provision of high quality healthcare.
- 2.2 The Committee will seek assurance on behalf of the Board in relation to the Health Board's arrangements for appropriate and effective management and protection of information (including patient and personal information) in with legislative and regulatory responsibilities.
- 2.3 The Committee will also provide advice and assurance to the Board in relation to the direction and delivery of the Digital and Data Strategies to drive continuous improvement and support digitally enabled health care to achieve the objectives of the Health Board's Integrated Medium Term Plan (IMTP).

3. HIGHLIGHT REPORT

ALERT / ESCALATE	<ul style="list-style-type: none"> The Committee recognised throughout a number of reports the recurring risk in relation to insufficient capacity and resources within the Digital and Data function to deliver against the Digital and Data Work Programme. Particular attention was drawn to this risk when the Committee considered the impact on the pace of being able to progress the recommendations identified in the Information Commissioners Office Action Plan and the impact that may have on the next review in March 2023. The consequences of not being able to support Digital Transformation was also discussed and identified as a significant concern. The Committee considered this risk required escalation to the Board. Positive Escalation – Digital Whiteboards Demonstration. The Committee received a demonstration from the Informatics Team. The Committee noted the innovative work that had been undertaken and the progress made in such a short time and thanked the team for their excellent work. The Committee suggested that this item should be considered for a future Board Development Session.
ADVISE	<ul style="list-style-type: none"> The Committee received a report on the Information Commissioners Office (ICO) Audit Action Plan Progress. The Committee noted the progress made in delivering the



	<p>data protection improvement programme and the continuing focus of the Information Governance resource on cyber security and new data sharing arrangements. The Committee were advised that the limited resource and capacity within the IG team is likely to result in a further extension of the audit and stronger directives following the next review in March 2023.</p> <ul style="list-style-type: none">• The Information Governance Group Highlight Report was received by the Committee. The Committee noted with concern that there was insufficient resource to comply with data protection legislation and this was duly recorded on the Organisational risk register and was noted to be as a result of key staff departures.• A report was received on the Bridgend Disaggregation. The Committee noted the progress and ongoing discussions with clinical services regarding service redesign.• The Committee received a report on the Infrastructure Review – Management Response and noted the level of progress made with the Infrastructure Review and Cyber Improvement Plan. The Committee supported the approach being proposed to prioritise a unified infrastructure improvement plan for 2023-24 and the resource requirements for the delivery of this, acknowledging the need for investment which might require prioritisation against other competing programmes of work.
ASSURE	<ul style="list-style-type: none">• The Organisational Risk Register was reviewed. The Committee also received a report on all Digital Risks and noted the actions being taken to mitigate them.• The Medical Records Assurance Report was received by the Committee. The Committee noted the current progress and challenges regarding the Digitisation of the Patient Notes Project.• The Committee received a report on Digital and Data Assurance. The Committee noted the system and infrastructure projects completed this year and the current position with capital and revenue funding in relation to the digital and data programme and the increase of national systems without local business cases and associated funding.



	<ul style="list-style-type: none">• The Integrated Medium-Term Plan (IMTP) 2023-26 Digital Update was received. The Committee noted the report and the risks identified.• The “In Committee” meeting of the Digital and Data Committee received robust updates on the following areas of activity:<ul style="list-style-type: none">○ Cyber Improvement Programme○ Digital Critical Incidents○ Medical Records Peer Review
INFORM	<ul style="list-style-type: none">• The Committee Annual Cycle of Business 2023-24 was approved.• The All-Wales Independent Member Digital Network Highlight Report was noted.
APPENDICES	NOT APPLICABLE