CTM BOARD

HIGHLIGHT REPORT FROM THE CHAIR OF THE DIGITAL & DATA COMMITTEE

DATE OF MEETING	31/03/2021

PUBLIC OR PRIVATE REPORT	Public

IF PRIVATE PLEASE INDICATE REASON	Not Applicable - Public Report

PREPARED BY	Kathrine Davies, Corporate Governance Manager
PRESENTED BY	Ian Wells, Digital & Data Committee Chair / Independent Member
EXECUTIVE SPONSOR APPROVED	Stuart Morris, Director of Digital

REPORT PURPOSE	FOR NOTING

ACRONYMS	
NWIS	NHS Wales Informatics Service
DHSSG	Digital Health Strategy Steering Group

1. INTRODUCTION

1.1 This report provides the Board with details of the key issues considered at the meeting of the Digital & Data Committee which took place on 23 March 2022.

1.2 Key highlights from the meeting are reported in section 2.

1.3 The Board is requested to **NOTE** the report.

2. PURPOSE OF THE DIGITAL & DATA COMMITTEE

The purpose of the Committee is to advise and assure the Board in discharging its responsibilities with regard to the quality and integrity; safety, security and appropriate access and use of information & Data, to support health improvement and the provision of high quality healthcare.

The Committee will seek assurance on behalf of the Board in relation to the Health Board's arrangements for appropriate and effective management and protection of information (including patient and personal information) in line with legislative and regulatory responsibilities.

The Committee will also provide advice and assurance to the Board in relation to the direction and delivery of the Digital and Data Strategies to drive continuous improvement and support digitally enabled health care to achieve the objectives of the Health Board's Integrated Medium Term Plan (IMTP).

3. HIGHLIGHT REPORT

ALERT / ESCALATE	The Committee **received** a report on the **Disaggregation of ICT Services Support from Swansea Bay University Health Board**. The Committee noted the progress to date. The **key risk** regarding ongoing funding pressures was recognised. The Committee were alerted to concerns in relation to the increase in demand placed upon the Information Governance Team and the risks regarding **Failure to deliver a robust and sustainable Information Governance Function** and **Failure to complete a timely and robust Data Protection Impact Assessment (DPIA)**, both risks are highlighted on the Organisational Risk Register.
ADVISE	The Committee **received** and **Approved** the **Committee Annual Cycle of Business for 2022-23.**

	The Committee **Endorsed for Board Approval** the revised **Committee Terms of Reference** that will be presented to the Board at its meeting to be held on 31 March 2022. The **Bridgend and CT Aggregation Plan Highlight Report** was **received.** The Committee **noted** the update on progress with regard to the disaggregation of ICT services support from Swansea Bay UHB. The Committee **received** at 'In Committee' the **National Infrastructure and Services Directive – Cyber Assessment Framework.**
ASSURE	An update was **received** and **noted** on the **Organisational Risk Register** entries related to **ICT risks with a score of 15 or more**, recognising the updated risks and new risks escalated this period. The Committee **received** an update on the **Internal Audit Follow Up Report on IT Service Management** which had received "reasonable assurance" rating and **noted** the management actions. The Committee extended their thanks to colleagues om the positive progress to date and the successful appointment of a new Head of Service Management, due to start in the Spring of 2022. An **Internal Audit Report** on **Bridgend and ICT Aggregation** was **received.** The Committee **noted** that the report had received a "limited assurance" rating and **noted** the management actions and progress being made against the recommendations. Highlight reports from the **Information Governance Group meeting** held in January and March 2022 were **received** and **noted.** An **Audit Report from the Information Commissioners Office (ICO)** was **received**. Members **noted** the outcome of the Audit that took place in January 2022, the scope of which was 'Governance and Accountability' and 'Data Sharing'. The Committee **noted** that the report had

	received a 'reasonable assurance' rating. Members **noted** the draft action plan and extended thanks to all colleagues involved in supporting the ICO audit. The Committee **received** the **Critical Incidents Report** and **noted** the critical incidents affecting digital services which have had significant impact on users and services from November 2021 to March 2022, the process for logging and reporting them, and the mitigating work put in place to reduce a re-occurrence. A report on the **Integrated Medium Term Plan – Digital Programme for 2022-23** was **received.** The Committee **reviewed** the detail of the strategic programme for delivering digital and data services and considered that it supports delivery of the Health Board's strategic intentions at the requisite pace, is detailed and well thought through in terms of logical process and acknowledges the strategic environment faced by the Board. The Committee **received** a report on the **Digital Programme Assurance,** noting progress and recognising the assurances around the mitigation to manage risks.
INFORM	The Committee **received** and **noted** the **All Wales Independent Member Digital Network Highlight Report**. The Committee welcomed the **Digital Communication** initiatives that provided the Committee with information on the various plans to enhance communication of digital topics.
APPENDICES	**NOT APPLICABLE**