



AGENDA ITEM 5.3

CTM BOARD

HIGHLIGHT REPORT FROM THE CHAIR OF THE DIGITAL & DATA COMMITTEE

DATE OF MEETING

28th July 2022

PUBLIC OR PRIVATE REPORT

Public

**IF PRIVATE PLEASE INDICATE
REASON**

Not Applicable - Public Report

PREPARED BY

Kathrine Davies, Corporate Governance
Manager

PRESENTED BY

Ian Wells, Digital & Data Committee Chair /
Independent Member

**EXECUTIVE SPONSOR
APPROVED**

Stuart Morris, Director of Digital
Georgina Galletly, Director of Corporate
Governance/Board Secretary.

REPORT PURPOSE

FOR NOTING

ACRONYMS

NWIS

NHS Wales Informatics Service

DHSSG

Digital Health Strategy Steering Group

1. PURPOSE

- 1.1 This report provides the Board with details of the key issues considered at the meeting of the Digital & Data Committee which took place on 22nd June 2022.
- 1.2 Key highlights from the meeting are reported in section 2.
- 1.3 The Board is requested to **NOTE** the report.

2. PURPOSE OF THE DIGITAL & DATA COMMITTEE

- 2.1 The purpose of the Committee is to advise and assure the Board in discharging its responsibilities with regard to the quality and integrity; safety, security and appropriate access and use of information & Data, to support health improvement and the provision of high quality healthcare.
- 2.2 The Committee will seek assurance on behalf of the Board in relation to the Health Board's arrangements for appropriate and effective management and protection of information (including patient and personal information) in with legislative and regulatory responsibilities.
- 2.3 The Committee will also provide advice and assurance to the Board in relation to the direction and delivery of the Digital and Data Strategies to drive continuous improvement and support digitally enabled health care to achieve the objectives of the Health Board's Integrated Medium Term Plan (IMTP).

3. HIGHLIGHT REPORT

ALERT / ESCALATE	<ul style="list-style-type: none"> The extremely fragile position in relation the Information Governance Function (Organisational Risk ID 4699), was recognised by the Committee. Assurance was provided that following the resignation of the current Head of Information Governance the post will be imminently advertised and that work is underway to ensure interim support arrangements are in place and to explore opportunities that might be realised through the operating model changes. The Committee expressed concern around the following Digital Programmes that relied upon the release of funding through the Health Boards investment prioritisation process and what would happen if funding was not allocated: <ul style="list-style-type: none"> Emergency Medicine (WEDS) Integration of Primary Care and Health Board Data
ADVISE	<ul style="list-style-type: none"> The Committee considered and supported the direction of travel for the Bridgend and CT Aggregation Plan and noted that there was presently insufficient capital available to the UHB to fund all of the Bridgend aggregation programme presently timetabled. This was being managed with the support of finance colleagues as it was hoped there would be slippage in the social care programme, and also via the all Wales Digital Programme Investment Fund.



	<ul style="list-style-type: none">• A presentation was received by 4C Consultancy on the Infrastructure Programme, with detail on the six technology areas identified in the discovery phase of the project.• An update was received on the current progress and challenges regarding the Digitisation of Patient Notes Project and the current issues within the Medical Records Department. The Committee received assurance that there was involvement at an Executive Level to take forward discussions and robustly manage compliance with timescales, and that the Digital Director had requested an Internal Audit review to be undertaken on the activity and that the Digitisation Programme Board was reinstated. <p>The following key risks were considered in further detail by the Committee:</p> <ul style="list-style-type: none">○ Delay in the completion of the Digital Patient Notes Project.○ Delay in day forward scanning against target.○ Impact of additional record storage on medical records departments across the Health Board.
ASSURE	<ul style="list-style-type: none">• The Organisational Risk Register was reviewed and the importance of ensuring risks are updated in accordance with their review dates was reiterated.• The Committee were pleased to receive the following Internal Audit Reports where Reasonable Assurance had been received and positive progress against management actions was evident:<ul style="list-style-type: none">○ IT Service Management Follow Up○ Digital Strategy○ NIS D• The Committee received the Digital Assurance Report which provided the Committee with an update on the progress of the prioritised digital deliverables within the corporate Integrated Medium Term Plan (IMTP) across the 8 strategic solutions and the challenges faced in the last quarter.• The Committee welcomed the Digital Engagement activity undertaken across the Health Board, specifically the Consultant Away Day which was held on Tuesday 10 May



	<p>2022 and a digital session with the Speciality and Associate Specialist (SAS) Doctors on Friday 27th May 2022.</p> <ul style="list-style-type: none">• An update on the New Operating Model and Digital Response was received and the following key points noted:<ul style="list-style-type: none">○ It is anticipated that Welsh Government will consult on a refreshed Digital Strategy for Health and Care in the summer of 2022, and the Health Boards Digital Strategy will be reviewed in light of any changes in the National Strategy.○ The consultation on the revised Operating Model has now closed and there were no specific comments received in relation to digital and data proposals so these have now been included in the implementation model.• The Committee noted the update on the Welsh Nursing Care Record and the progress made in clinical coding with the development of a new workforce strategy and the use of NLP and on the deployment of the In-patient record across the Royal Glamorgan Hospital.• The "In Committee" meeting of the Digital and Data Committee received robust updates on the following areas of activity:<ul style="list-style-type: none">○ Cyber Improvement Programme○ Information Commissioners Office (ICO) Final Audit Report and Action Plan
INFORM	<ul style="list-style-type: none">• The Live Streaming Policy was approved by the Board.• The All Wales Independent Member Digital Network Highlight Report was noted.
APPENDICES	NOT APPLICABLE