

## Appendix B:

### Summary of Nurse Staffing Levels for wards where Section 25B applies

<b>Health Board/Trust:</b>	Name: Cwm Taf Morgannwg UHB	
<b>Period being reported on :</b>	Start date: Oct 1 <sup>st</sup> 2021	End Date: Sept 30 <sup>th</sup> 2022
<b>Number of wards where section 25B has applied during the period:</b>	<b>Medical:18</b>	<b>Surgical: 18</b>
	<b>PCH wards – 2, 3, 9, 10, 11, 12</b> <b>RGH wards – 5, 12, 14, 19, 20</b> <b>PoWH wards – 4, 5, 6, 8, 10, 20, 15</b>	<b>PCH wards –5, 6, 7, 8, PESU</b> <b>RGH wards – 2, 3, 8, 9, 10&amp;11, 15</b> <b>PoWH wards – 7, 8, 9, 11, 18, 21 BC</b>

\*Supernumerary i.e. 1 WTE supernumerary ward sister/charge nurse included in the establishment

### Medical Wards at Prince Charles Hospital

Ward	Planned Roster			Required Establishment at the start of the reporting period (October 2021)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the start of the reporting period?*	Planned Roster			Required Establishment at the end of the reporting period (Sept 2022)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the end of the reporting period?*	Biannual calculation cycle reviews, and reasons for any changes made			Any reviews outside of biannual calculation, if yes, reasons for any changes made		
		RN	HCSW	RN WTE	HCSW WTE			RN	HCSW	RN WTE	HCSW WTE		Completed	Changed	Rationale	Completed	Changed	Rationale
PCH Ward 2	E	4	3	20.9	14.21	Yes	E	4	3	20.9	14.21	Yes	Yes	No		NA	No	
	L	4	3				L	4	3									
	N	3	2				N	3	2									
PCH Ward 3	E	4	3	20.9	14.21	Yes	E	4	3	20.9	14.21	Yes	Yes	No		Yes	No	Moved from Ward 7 July 2022
	L	4	3				L	4	3									
	N	3	2				N	3	2									
PCH Ward 9	E	4	4	20.9	18.90	Yes	E	4	4	20.9	19.9	Yes	Yes	No	HCSW WTE calculated incorrectly in Sept 2021	Yes	No	
	L	4	4				L	4	4									
	N	3	3				N	3	3									
PCH Ward 10	E	4	4	20.9	17.06 Excludes *2.84 Band 3	Yes	E	4	4	20.9	17.06 excludes *2.84 Band 3	Yes	Yes	No		NA	NA	
	L	4	4				L	4	4									
	N	3	3				N	3	3									

E = Early shift	L = Late shift	TW = Twilight shift	LD = Long Day	N = Night duty
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The number of staff per shift needs to be entered. The information should reflect the information on the informing patient template.

Ward	Planned Roster			Required Establishment at the start of the reporting period (October 2021)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the start of the reporting period?*	Planned Roster			Required Establishment at the end of the reporting period (Sept 2022)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the end of the reporting period?*	Biannual calculation cycle reviews, and reasons for any changes made			Any reviews outside of biannual calculation, if yes, reasons for any changes made		
		RN	HCSW	RN WTE	HCSW WTE			RN	HCSW	RN WTE	HCSW WTE		Completed	Changed	Rationale	Completed	Changed	Rationale
PCH Ward 11	E	4	3	20.9	14.21	Yes	E	4	3	20.9	14.21	Yes	Yes	No		NA	Choose an item.	
	L	4	3				L	4	3									
	N	3	2				N	3	2									
PCH Ward 12	E	5	3	23.74	17.06	Yes	E	5	3	23.74	17.06	Yes	Yes	No		NA	NA	
	L	5	3				L	5	3									
	N	3	3				N	3	3									

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The number of staff per shift needs to be entered. The information should reflect the information on the informing patient template.

## Medical Wards at Royal Glamorgan Hospital

Ward	Planned Roster			Required Establishment at the start of the reporting period (October 2021)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the start of the reporting period?*	Planned Roster			Required Establishment at the end of the reporting period (Sept 2022)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the end of the reporting period?*	Biannual calculation cycle reviews, and reasons for any changes made			Any reviews outside of biannual calculation, if yes, reasons for any changes made		
		RN	HCSW	RN WTE	HCSW WTE			RN	HCSW	RN WTE	HCSW WTE		Completed	Changed	Rationale	Completed	Changed	Rationale
RGH Ward 5	E	4	4	20.9	19.9	Yes	E	4	4	20.9	19.9	Yes	Yes	No		no	Choose an item.	
	L	4	4				L	4	4									
	N	3	3				N	3	3									
RGH Ward 12	E	4	4	20.9	19.9	Yes	E	4	4	20.9	19.9	Yes	Yes	No		no	Choose an item.	
	L	4	4				L	4	4									
	N	3	3				N	3	3									
RGH Ward 14	E	4	4	20.9	19.9	Yes	E	4	4	20.9	19.9	Yes	Yes	No		no	Choose an item.	
	L	4	4				L	4	4									
	N	3	3				N	3	3									
RGH Ward 19	E	4	4	20.9	19.9	N	E	4	4	20.9	19.9	Yes	Yes	No		no	Choose an item.	Creation of a NIV Bay - funding via winter pressure budget to start date to be agreed
	L	4	4				L	4	4									
	N	3	3				N	3	4									
RGH Ward 20	E	4	4	20.9	19.9	Yes	E	4	4	20.9	19.9	Yes	Yes	No		no	Choose an item.	
	L	4	4				L	4	4									
	N	3	3				N	3	3									

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The number of staff per shift needs to be entered. The information should reflect the information on the informing patient template.

## Medical wards at Princess of Wales Hospital

Ward	Planned Roster			Required Establishment at the start of the reporting period (October 2021)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the start of the reporting period?*	Planned Roster			Required Establishment at the end of the reporting period (Sept 2022)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the end of the reporting period?*	Biannual calculation cycle reviews, and reasons for any changes made			Any reviews outside of biannual calculation, if yes, reasons for any changes made		
		RN	HCSW	RN WTE	HCSW WTE			RN	HCSW	RN WTE	HCSW WTE		Completed	Changed	Rationale	Completed	Changed	Rationale
PoWH Ward 4	E	6	4	28.24	16.34	Yes	E	6	4	28.24	16.34	Yes	Yes	No		NA	Choose an item.	
	L	6	4				L	6	4									
	N	4	2				N	4	2									
PoWH Ward 5	E	4	3	20.07	13.62	Yes	E	4	4	20.07	13.62	Yes	Yes	No		NA	Choose an item.	Ward has moved from ward 7
	L	4	3				L	4	4									
	N	3	2				N	3	2									
PoWH Ward 6	E	4	3	22.28	13.62	Yes	E	4	3	20.07	13.62	Yes	Yes	Yes	1 x RN moved to cover day unit	NA	Choose an item.	Moved from ward 8
	L	4	3				L	4	3									
	N	3	2				N	3	2									
PoWH Ward 10	E	5	4	23.79	19.07	Yes	E	5	4	23.79	19.07	Yes						Plus Co-ordinator M-F 7-4
	L	4	4				L	4	4									
	N	4	3				N	4	3									
PoWH Ward 15	E	3	4	14.62	19.07	Yes	E	3	4	14.62	19.07	Yes	Yes	No		No	No	S25A ward
	L	3	4				L	3	4									
	N	2	3				N	2	3									
PoWH Ward 8	E	4	3	20.09	13.62	Yes	E									Yes	Yes	Ward repurpose to medical fit and rehab ward – Sits outside S25B definition- 24/2/22
	L	4	3				L											
	N	4	3				N											
PoWH Ward 20	E	4	3	20.07	16.34	Yes	E	4	3	20.07	16.34	Yes	Yes	No		No	No	Ward moved from Ward 7 to ward 20
	L	4	3				L	4	3									
	N	3	3				N	3	3									

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## Surgical Wards at Prince Charles Hospital

Ward	Planned Roster			Required Establishment at the start of the reporting period (October 2021)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the start of the reporting period?*	Planned Roster			Required Establishment at the end of the reporting period (Sept 2022)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the end of the reporting period?*	Biannual calculation cycle reviews, and reasons for any changes made			Any reviews outside of biannual calculation, if yes, reasons for any changes made		
		RN	HCSW	RN WTE	HCSW WTE			RN	HCSW	RN WTE	HCSW WTE		Completed	Changed	Rationale	Completed	Changed	Rationale
PCH Ward 7	E	7	16	40.80	90.96	Yes	E	4	3	20.90	14.21	Yes	Yes	No		Yes	Yes	Was on ward 3 - Change of speciality from High care Covid ward to Surgical T&O ward. Ward then moved to ward 7 July 2022
	L	7	16				L	4	3									
	N	7	16				N	3	2									
PCH Ward 5	E	4	3	20.9	14.21	Yes	E	4	3	20.9	14.21	Yes	Yes	No		No	Choose an item.	
	L	4	3				L	4	3									
	N	3	2				N	3	2									
PCH Ward 6	E	4	3	20.9	14.21	Yes	E	4	3	20.9	14.21	Yes	Yes	No		No	Choose an item.	
	L	4	3				L	4	3									
	N	3	2				N	3	2									
PCH Ward 8	E	4	3	20.9	14.21	Yes	E	4	4	20.9	19.9	Yes	Yes	No		Yes	Yes	Review of Acuity and dependency of patient
	L	4	3				L	4	4									
	N	3	2				N	3	3									
PESU	E	2	2	11.37	8.53	Yes	E	2	2	11.37	8.53	Yes	Yes	No		No	Choose an item.	Oct 2021 RN WTE incorrectly down as 12.37 B7 covered by another area corrected to 11.37
	L	2	2				L	2	2									
	N	2	1				N	2	1									

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# Surgical Wards at Royal Glamorgan Hospital

Ward	Planned Roster			Required Establishment at the start of the reporting period (October 2021)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the start of the reporting period?*	Planned Roster			Required Establishment at the end of the reporting period (Sept 2022)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the end of the reporting period?*	Biannual calculation cycle reviews, and reasons for any changes made			Any reviews outside of biannual calculation, if yes, reasons for any changes made		
		RN	HCSW	RN WTE	HCSW WTE			RN	HCSW	RN WTE	HCSW WTE		Completed	Changed	Rationale	Completed	Changed	Rationale
RGH Ward 2	E	3	3	18.08	17.06	Yes	E	3	3	18.08	14.21	Yes	Yes	No		NA	Choose an item.	
	L	3	3				L	3	3									
	N	3	3				N	3	2									
RGH Ward 3	E	4	4	20.9	17.06	Yes	E	4	4	20.9	17.06	Yes	No	No	Ward 3 is defined as AMU	NA	Choose an item.	
	L	4	4				L	4	4									
	N	3	2				N	3	2									
RGH Ward 8	E	4	4	20.9	19.9	Yes	E	4	4	20.9	19.9	Yes	Yes	No		No	No	
	L	4	4				L	4	4									
	N	3	3				N	3	3									
RGH Ward 9	E	4	3	20.9	14.21	Yes	E	3	3	18.06	14.21	Yes	Yes	No	Change to RN numbers to reflect acuity	Yes	No	
	L	4	3				L	3	3									
	N	3	2				N	3	2									
RGH Ward 10 & 11	E	4	4	21.12	16.24	Yes	E	4	4	21.12	16.24	Yes	Yes	No		No	N/A	
	L	4	4				L	4	4									
	N	4	2				N	4	2									
RGH Ward 15	E	3	3	14.21	10.56	Yes	E	3	3	14.21	10.56	Yes	Yes	No		NA	NA	
	L	3	3				L	3	3									
	N	2	1				N	2	1									

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## Surgical wards at Princess of Wales Hospital

Ward	Planned Roster			Required Establishment at the start of the reporting period (October 2021)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the start of the reporting period?*	Planned Roster			Required Establishment at the end of the reporting period (Sept 2022)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the end of the reporting period?*	Biannual calculation cycle reviews, and reasons for any changes made			Any reviews outside of biannual calculation, if yes, reasons for any changes made		
		RN	HCSW	RN WTE	HCSW WTE			RN	HCSW	RN WTE	HCSW WTE		Completed	Changed	Rationale	Completed	Changed	Rationale
PoWH Ward 7	E	4	3	20.07	13.62	Yes	E	5	3	21.07	13.62	Yes	Yes	No	Coordinator M-F 7-4 not on October 2021 data	No	No	Previously on ward 20
	L	4	3				L	4	3									
	N	3	2				N	3	2									
PoWH Ward 8	E	4	3	20.07	13.62	Yes	E	4	3	20.07	13.62	Yes	Yes	No		No	No	Ward moved from 11 to 8 on 24/2/22
	L	4	3				L	4	3									
	N	3	2				N	3	2									
PoWH Ward 9	E	4	3	20.07	13.62	Yes	E	4	3	20.07	13.62	Yes	Yes	No		No	No	Previously on ward 18
	L	4	3				L	4	3									
	N	3	2				N	3	2									
PoWH Ward 11	E	4	3	20.07	13.62	Yes	E	3	3	14.62	13.62	Yes	Yes	No	Previously located on ward 19- reduction in staffing due to reduction in bed numbers	No	No	
	L	4	3				L	3	3									
	N	3	2				N	2	2									
PoWH Ward 18	E	3	2	11.9	10.9	Yes	E	4	3	20.07	13.62	Yes	Yes	No		Yes	Yes	Ward speciality changed from surgical to medical ward.
	L	3	2				L	4	3									
	N	2	2				N	3	2									
Bridgend Clinic	E	2	2	10.9	10.90	Yes	E	2	2	10.9	10.90	Yes/Shared between Ward 18	Yes	No		NA		
	L	2	2				L	2	2									
	N	2	2				N	2	2									
Ward 21	E	3	2	11.9	10.9	No – shared band 7 with BC	E											Ward moved to ward 18 in May 22 to accommodate community rehab ward.
	L	3	2				L											
	N	2	2				N											

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