

Health Board Meeting

Thu 30 September 2021, 10:00 - 13:00

Live Event, Microsoft Teams



Agenda

10:00 - 10:00
0 min

1. PRELIMINARY MATTERS

Information Marcus Longley

1.1. Welcome & Introductions

Information Marcus Longley

1.2. Apologies for Absence

Information Marcus Longley

1.3. Declarations of Interest

Information Marcus Longley

10:00 - 10:00
0 min

2. SHARED LISTENING & LEARNING

2.1. Patient Story - Mental Health Services

Pinewood House recognised the importance of maintaining contact with with friends and family during Covid restrictions and developed a creative writing group to meet these needs. Weekly handwritten notes and gifts were made and posted out.

10:00 - 10:00
0 min

3. CONSENT AGENDA

3.1. For Approval

3.1.1. Unconfirmed Minutes of the meeting held on 29 July 2021

Decision Marcus Longley



📄 3.1.1a Unconfirmed Minutes Health Board Meeting 29 July 2021 UHB 30 September 2021.pdf (16 pages)

📄 3.1.1b Unconfirmed Minutes Health Board Meeting 29 July 2021 Welsh UHB 30 September 2021.pdf (16 pages)

3.1.2.

Unconfirmed Minutes from the In Committee meeting held on 29 July 2021



Decision *Marcus Longley*

-  3.1.2a Unconfirmed IC mins 29.7.21 UHB 30 September 2021.pdf (3 pages)
-  3.1.2b Unconfirmed IC mins 29.7.21 (Welsh) UHB 30 September 2021.pdf (3 pages)

3.1.3.

Unconfirmed Minutes from the Annual General Meeting held on 29 July 2021

Decision *Marcus Longley*

-  3.1.3a Unconfirmed AGM Minutes 29.7.2021 UHB 30 September 2021.pdf (3 pages)
-  3.1.3b Unconfirmed AGM Minutes 29.7.2021 (Welsh) UHB 30 September 2021.pdf (3 pages)

3.1.4.



Chairs Report and Affixing of the Common Seal - to follow

3.1.5.

Board Committee Annual Reports

Decision *Georgina Galletly*




Audit & Risk Committee

-  3.1.5a Board Committee Annual Reports UHB 29 July 2021.pdf (2 pages)
-  3.1.5b Appendix 1 Audit Committee Annual Report 2020 2021 ARC 17 August 2021.pdf (16 pages)

3.1.6.

WHSSC Report - Commissioning Future New Services for Mid, South and West Wales





Decision *Linda Prosser*

-  3.1.6a WHSSC Commissioning of Additional Services UHB 30 September 2021.pdf (5 pages)
-  3.1.6b Appendix 1 Letter to Kate Eden - Hepto-Pancreato-Biliary Surgery (3) UHB 30 September 2021.pdf (2 pages)
-  3.1.6c Appendix 2 Letter to Sian Lewis - Paediatric Orthopaedic Specialised Surgery (1) UHB 30 September 2021.pdf (1 pages)

3.1.7.

Amendment to the Standing Orders



Decision *Georgina Galletly*

-  3.1.7a Amendment to Standing Orders UHB 30 September 2021.pdf (3 pages)
-  3.1.7b Appendix 1 - GC01 Standing Orders - Schedule 5.1 - Stakeholder Reference Group Terms of Reference - Reviewed August 2021.pdf (7 pages)
-  3.1.7c Appendix 2 - GC01 Standing Orders - Schedule 5.2 - Clinical Advisory Group Terms of Reference - Revision 3.8.2021.pdf (8 pages)
-  3.1.7d Appendix 3 - GC01 Standing Orders - Schedule 4.1 - WHSSC SO's and SFI's.pdf (102 pages)

3.1.8.

South East Wales Vascular Network Business Case





Decision *Linda Prosser*

-  3.1.8a SEW Vascular Network BC Public Board Sept v1 UHB 30 September 2021.pdf (9 pages)
-  3.1.8b Appendix 1 SEWVN Programme Business Case V.07 UHB 30 September 2021.pdf (156 pages)

3.1.9.

Pharmaceutical Needs Assessment



Decision *Dom Hurford*

-  3.1.9a CTM Board PNA Report UHB 30th September 2021.pdf (5 pages)
-  3.1.9b Appendix 1 CTM PNA 2021_ UHB 30 September 2021.pdf (323 pages)
-  3.1.9c Appendix 2 - Consultation report CTMUHB PNA (3) UHB 30 September 2021.pdf (15 pages)
-  3.1.9d Appendix 3 CTM Pharmaceutical Needs Assessment EIA v1.0 UHB 30 September 2021.pdf (10 pages)

3.1.10.

WHSSC Standing Orders and Standing Financial Instructions

Decision *Jacqueline Evans*

-  3.1.10a WHSSC Audit Committee Governance and Accountability Report UHB 30 September 2021.pdf (6 pages)
-  3.1.10b Appendix 1 WHSSC Memorandum of Agreement 2021 together with Annex i-iv UHB 30 September 2021.pdf (67 pages)

3.1.11.

Scheme of Delegation Report

Decision *Sally May*

-  3.1.11a Scheme of Delegation Report UHB 30 September 2021.pdf (6 pages)
-  3.1.11b Appendix 1 - Request of SoD amendments August UHB 30 September 2021.pdf (1 pages)

3.2.

For Noting

3.2.1.

Action Log

Information *Marcus Longley*

-  3.2.1 Action Log UHB 30 September 2021.pdf (7 pages)

3.2.2.

Board Committee and Advisory Group Highlight Reports



Information *Georgina Galletly*

-  3.2.2a Board Committee Highlight Reports UHB 30 September 2021.pdf (3 pages)
-  3.2.2b Appendix 1 CF Committee Highlight Report 11 August 2021 UHB 30 September 2021.pdf (2 pages)
-  3.2.2c Appendix 2 Audit & Risk Committee Highlight Report 17 August 2021 UHB 30 September 2021.pdf (4 pages)
-  3.2.2d Appendix 3 SRG Highlight Report UHB 30 September 2021.pdf (3 pages)
-  3.2.2e Appendix 4 Remuneration Cmt Highlight Rpt Aug 2021GG UHB 30 September 2021.pdf (2 pages)

3.2.3.

Joint Committee Reports



Information *Georgina Galletly*

-  3.2.3a Joint Committee Reports UHB 30 September 2021.pdf (3 pages)
-  3.2.3b Appendix 1 SSPC Assurance Report 22 July 2021 UHB 30 September 2021.pdf (5 pages)
-  3.2.3c Appendix 2 Final Chair's EASC Summary from 7 Sept 2021 UHB 30 September 2021.pdf (3 pages)
-  3.2.3d Appendix 3 ConfirmedminutesEASC13July2021_EASC_7Sept_2021 UHB 30 September 2021.pdf (12 pages)
-  3.2.3e Appendix 4 ConfirmedminutesEASC20July2021_EASC_7Sept_2021 UHB 30 September 2021.pdf (5 pages)
-  3.2.3f Appendix 5 WHSSC JC Briefing v1.0 UHB 30 September 2021.pdf (6 pages)

3.2.4.

Putting Things Right Annual Report



Information *Greg Dix*

-  3.2.4a PTR Cover Report UHB 30 September 2021.pdf (4 pages)
-  3.2.4b PTR Annual Report Final UHB 30 September 2021.pdf (13 pages)

3.2.5.

Healthcare Standards Annual Report

Information *Greg Dix*

-  3.2.5a H&C Standards Annual Report July 2021 UHB 30 September 2021.pdf (5 pages)
-  3.2.5b HCS Audit Report 2020-21 FINAL v.1.2 UHB 30 September 2021.pdf (59 pages)

3.2.6.

Infection, Prevention & Control Annual Report

Information

Greg Dix

 3.2.6a IPC annual report 2020-21 UHB 30 September 2021.pdf (2 pages)

 3.2.6b Annual IPC Report 2020-21 FINAL UHB 30 September 2021.pdf (31 pages)

10:00 - 10:00

0 min

4.

MAIN AGENDA

4.1.

Matters Arising not Contained within the Action Log

Discussion

Marcus Longley

10:00 - 10:00

0 min

5.


GOVERNANCE

5.1.

Chief Executives Report

Discussion

Paul Mears

 5.1 CEO Update Report September 21 UHB 30 September 2021.pdf (4 pages)

10:00 - 10:00

0 min

6.


CREATING HEALTH

6.1.

Population Health

Discussion

Kelechi Nnoaham

 6.1 Population Health Report UHB 30 September 2021.pdf (10 pages)

6.2.

Covid-19 Booster Vaccinations

Discussion

Kelechi Nnoaham

 6.2 Covid-19 Vaccination Campaign Update UHB 30 September 2021.pdf (17 pages)

6.3.

Future Plans of the Regional Partnerships Board and Public Services Board - to follow

Discussion

Linda Prosser

10:00 - 10:00

0 min

7.

IMPROVING CARE

7.1.

Quality Report

Discussion *Greg Dix and Dom Hurford*

 7.1 Quality Concerns Board Meeting 30th Sept 2021.pdf (9 pages)

7.1.1.

Quality & Safety Committee Highlight Report

Discussion *Jayne Sadgrove*


 7.1.1 Quality Safety Committee Highlight Report UHB 30 September 2021.pdf (4 pages)

7.2.

Performance Dashboard

Discussion *Kelechi Nnoaham*


 7.2a Integrated Performance Dashboard UHB 30 September 2021.pdf (33 pages)

 7.2b Appendix 1 Improving Performance Mgt Reporting 1 UHB 30 September 2021.pdf (3 pages)

7.3.

Stroke Services - Position Statement

Discussion *Fiona Jenkins*


 7.3 Stroke Position Statement UHB 30 September 2021.pdf (12 pages)

7.4.

Organisational Risk Register

Discussion *Georgina Galletly*

 7.4a Organisational Risk Register MB July 2021 to HB- Cover Paper.pdf (5 pages)

 7.4b Appendix 1 - Org RR - July 2021 - Current Master Organisational RR - Version 2 21.7.2021.pdf (14 pages)

 7.4c Appendix 2 - Org RR - Targeted Intervention Risk Management Milestones v10 24.8.2021.pdf (4 pages)


7.5.

Three Yearly Welsh Government Nurse Staffing (Wales) Act Report

Discussion *Greg Dix*

 7.5a Three Yearly WG Nurse Staffing Update UHB 30 September 2021.pdf (6 pages)

 7.5b Three Yearly WG Nurse Staffing Update UHB 30 September 2021.pdf (16 pages)

 7.5bi Appendix 1 three year nursing staffing update UHB 30 September 2021.pdf (2 pages)

 7.5bii Appendix 2 Three Yearly WG Nurse Staffing Update UHB 30 September 2021.pdf (5 pages)

 7.5biii Appendix 3 Three Yearly WG Nurse Staffing Update UHB 30 September 2021.pdf (4 pages)

 7.5biv Appendix 4 Three Yearly WG Nurse Staffing Update UHB 30 September 2021.pdf (2 pages)

 7.5bv Appendix 5 Three Yearly WG Nurse Staffing Update UHB 30 September 2021.pdf (3 pages)

 7.5bvi Appendix 6 three Yearly WG Nurse Staffing Update UHB 30 September 2021.pdf (3 pages)

7.5.1.

The Nurse staff Levels (Wales) Act extension to 2nd duty of the Act – Paediatric Inpatient following calculation in August 2021

Discussion *Greg Dix*

 7.5.1a Paediatrics Nurse Staffing UHB 30 September 2021.pdf (12 pages)

 7.5.1b Paediatrics Nurse Staffing UHB 30 September 2021.pdf (1 pages)

7.6.

Neonatal & Maternity Improvement Programme

Discussion *Greg Dix and Dom Hurford*

 7.6.0b Maternity Neonates QandS Programme Highlight Report Aug 21 UHB 30 Sept 2021.pdf (5 pages)

7.6.1.

Neonatal Services Escalation

Discussion Sallie Davies

 7.6.1 CTM - Neonatal Escalation Management Plan UHB 30 September 2021.pdf (5 pages)

7.7.

Strategy Development - Progress Report - to follow

Discussion Linda Prosser

7.8.

Continuous Improvement Self-Assessment Process in response to Targeted Intervention

Decision Richard Morgan-Evans

 7.8 TI Update Board Report UHB 30 September 2021.pdf (5 pages)

7.9.

Clinical Advisory Group Highlight Report August 2021

Discussion Anna Lewis

 7.9 CAG report August 21 UHB 30 September 2021 v2.pdf (2 pages)

7.10.

Mental Health Act Monitoring Committee Highlight Report

Discussion Jayne Sadgrove

 7.10 MHAMC Highlight Report 04.08.21 UHB 30 September 2021.pdf (3 pages)

7.11.

LINC Business Case - Verbal Update

Information Linda Prosser

10:00 - 10:00

0 min

8.

INSPIRING PEOPLE

8.1.

Development of the Engagement and Communications Strategy

Discussion Lee Leyshon

10:00 - 10:00

0 min

9.

SUSTAINING OUR FUTURE

9.1.

Month 5 Finance Update 2021/2022

Discussion Sally May

 9.1 M5 Finance Report - Final UHB 30 September 2021.pdf (32 pages)

9.1.1.

Planning, Performance & Finance Committee Highlight Report

10:00 - 10:00
0 min

10. ANY OTHER BUSINESS

Discussion

Marcus Longley

10:00 - 10:00
0 min

11. HOW DID WE DO IN THIS MEETING?

Marcus Longley

- Is there anything we should do more or less of?
 - Have we managed our time well and allowed open and balanced discussion?
 - Have we considered our values and acted in a way that supported embedding our values across CTM?
 - Have we maintained strategic focus?
 - Have we received sufficient assurance from a range of sources?
 - Has our discussion allowed us to better understand the risks that we are managing that may affect the achievement of our strategic goals?
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10:00 - 10:00
0 min

12. DATE AND TIME OF NEXT MEETING - THURSDAY 25 NOVEMBER 2021 AT 10 AM