



AGENDA ITEM

2.2.2

CTM BOARD

CHAIR'S REPORT

Date of meeting	28/01/2021
FOI Status	Open/Public
If closed please indicate reason	Not Applicable - Public Report
Prepared by	Director of Corporate Governance
Presented by	Marcus Longley, Health Board Chair/ Independent Member
Approving Executive Sponsor	Director of Corporate Governance
Report purpose	FOR NOTING

Engagement (internal/external) undertaken to date (including receipt/consideration at Committee/group)

Committee/Group/Individuals	Date	Outcome
N/A		NOTED

ACRONYMS

	None
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1. SITUATION/BACKGROUND

This report aims to provide an update to the Board on relevant matters in my capacity as Chair of the Health Board. It also outlines where I have been required to affix the Common Seal of the Health Board for which endorsement is sought.

This overarching report highlights for Board Members the key areas of activity and where appropriate any associated risks, some of which are referred to within the business of the Board meeting and also highlights topical areas of interest to the Board.

2. SPECIFIC MATTERS FOR CONSIDERATION BY THIS MEETING (ASSESSMENT)

2.1 Health Board Appointments

Chief Operating Officer – Mr Alan Lawrie has transitioned out of the Executive Director of Operations role and Gareth Robinson has joined the Executive Team as Interim Chief Operating Officer. Harvey Nash has commenced the recruitment process for a substantive appointment and interviews are scheduled for 24 February 2021. I would like to welcome Gareth to his first Board meeting.

Director of People - Harvey Nash has commenced recruitment for the Director of People (previously known as Director of Workforce and OD). Interviews are scheduled for 1 & 2 February 2021.

Director of Finance – Mr Steve Webster is due to retire from the Health Board at the end of February 2021 but will return in the same role to support the Health Board until a successor is recruited. Harvey Nash has commenced the recruitment process, the post is out to advert with an interview date scheduled for 4 March 2021.

Vice Chair – The Public Appointments Unit in Welsh Government have re-advertised the role of the Vice Chair for Cwm Taf Morgannwg. The post is currently out to advert with a closing date of 8 February 2021, with the aim to secure a successor prior to the end of Maria Thomas' term.

Independent Member (Finance) – Patsy Roseblade has been appointed as the Independent Member for Cwm Taf Morgannwg University Health Board and will commence in the role on the 1 March 2021. Patsy has more than 20 years' experience working at senior levels

in the NHS having come to Wales in 2012 to join the Welsh Ambulance Service as Director of Finance and ICT. Patsy's experience across functions and NHS Wales organisations will be a great asset to our work in supporting our Chief Executive, Executive Team and senior leaders to achieve our organisational goals.

Associate Member – Giovanni Isingrini's Term of Office is due to end in January 2021. The Chair confirmed he has written to Local Authority Chief Executives to invite them to put forward a nomination on behalf of the Local Authority who could be considered to hold the post. The Chair would like to thank Mr Isingrini for his hard work, dedication and commitment to the Board.

2.2 Governance and Leadership Support to the Board/Targeted Intervention (Organisation) & Special Measures (Maternity)

Members will be aware that as previously reported, David Jenkins has been providing governance and leadership support to myself and the Board regularly attending and observing the work of the Board and its Committees. I am grateful to Mr Jenkins who continues to support me as Chair and the wider Board.

2.3 Board Development Meeting – 10 December 2020

The Board received presentations from Deloitte and NHS Wales Shared Services Partnership (NWSSP). John Murray, Deloitte delivered a presentation to the Board on the Board Member Survey responses for 2019 and for 2020 which illustrated the progress made as self assessed by the Board. The NWSSP Legal and Risk services team delivered a presentation to the Board on the Health & Social Care (Quality and Engagement) Act 2020 and Socio-economic duty.

2.4 Board Briefing Meeting – 23 December 2020

The purpose of the meeting was to brief Board Members on the Cwm Taf Morgannwg updated 2020/21 financial forecast and to inform agreement on the potential return of Welsh Government allocations which are not required.

2.5 Diary Commitments/Meetings attended since the last Board Meeting.

- Chairs Peer Group Meeting
- Ministerial Meeting NHS Wales
- NHS Reset Chairs Meeting

- Local Authority Leaders/Chair/CEO Meeting
- Independent Members/Chair/CEO Meeting
- Board Briefing Meeting - IMSOP
- 1:1s Director of Governance
- Cwm Taf Morgannwg Public Service Board Meeting
- Meeting with Wales Audit Office (WAO)
- Board Development Session
- Bridgend Public Service Board Meeting
- Committee Chairs Meeting
- 1:1s David Jenkins
- 1:1s Chief Executive
- Quality, Safety & Risk Committee
- Consultant Panel Interviews
- 1:1s Vice Chair
- Meeting with ILGs
- Meeting with Mick Giannasi / Chief Executive / WG
- Interviews Independent Member
- Interviews Vice Chair ABMUHB
- Special Staff Gratitude Event
- Rhondda Cynon Taff Council Meeting
- Merthyr Tydfil Council Meeting
- Bridgend Council Meeting
- Intoductory Meeting Older Peoples Commisiowe Wales

Meetings / discussions with Local Politicians

- AM/MP weekly meetings with Chair/CEO

3 KEY RISKS/MATTERS FOR ESCALATION TO BOARD/COMMITTEE

3.1 COMMON SEAL

The Board is asked to **ratify the use of the Common Seal** applied since the last Board meeting;

- **Agreement between Cwm Taf Morgannwg UHB and Andrew Scott Limited of The Grange, Margam, Port Talbot, West Glamorgan SA13 2SB** - Alterations/conversion of existing industrial unit to a temporary field hospital and to decommission the temporary field hospital when no longer required at Bennett Street, Bridgend Industrial Estate, Bridgend CF31 3SH
- **Agreement between Cwm Taf Morgannwg UHB and PJ Saunders Limited of Unit 9 The Beeches Industrial Estate, Coedcae Lane, Talbot Green, Rhondda Cynon Taff CF72 9DY** - Construction of a single storey 100m2 extension to the existing



OPMHU at Keir Hardie University Health Park, Aberdare Road, Merthyr Tydfil CF48 1BZ.

- **Agreement between Cwm Taf Morgannwg UHB and Linc-Cymru Housing Association Limited of 387 Newport Road, Cardiff CF24 1GG** - Development of a new Wellness Village in Sunnyside, Bridgend.
- **Agreement between Cwm Taf Morgannwg UHB and Markes International Limited** - Deed of Surrender relating to Unit 4 Gwaun Elai Medi Science Campus, Llantrisant.
- **Agreement between Cwm Taf Morgannwg UHB and Alun and Elizabeth Angela Cole as Trustees of the Markes International Retirement Benefits Scheme and Markes International Limited** - Sale at Unit 4 Gwaun Elai Medi Science Campus, Llantrisant.
- **Agreements between Cwm Taf Morgannwg UHB and Interserve Construction Limited of Ingenuity House, Elmdon Trading Estate, Bickenhill Lane, Birmingham B37 7HQ** - Ground and First Floor refurbishment, Phase 2 of Prince Charles Hospital, Gurnos Rd, Merthyr Tydfil CF47 9DT.
- **Agreement between Cwm Taf Morgannwg UHB and DRAC Consulting Limited of 4 Ty Nant Court, Morganstown, Cardiff CF15 8LW** - Appointment of the Supervisor for the Ground and First Floor refurbishment, Phase 2 of Prince Charles Hospital, Gurnos Rd, Merthyr Tydfil CF47 9DT.
- **Agreement between Cwm Taf Morgannwg UHB and Gleeds Cost Management Limited of 95 New Cavendish Street, London W1W 6XF** - Design completion and construction, operational commissioning and project completion for phase 2 Prince Charles Hospital, Scheme 3: Ground & First Floor Refurbishment.
- **Agreement between Cwm Taf Morgannwg UHB and Gleeds Management Services Limited of 95 New Cavendish Street, London W1W 6XF** - Design completion and construction, operational commissioning and project completion for phase 2 Prince Charles Hospital, Scheme 3: Ground & First Floor Refurbishment
- **Agreement between Cwm Taf Morgannwg UHB and Mrinal Srivastava and Kunal Srivastava (the Landlord)** - Deed of Variation relating to Lease of Brookside Surgery, Bridge Street, Troedyrhiw Merthyr Tydfil.
- **Agreement between Cwm Taf Morgannwg and ACE Building Contractors of 7 Y Graig, Pant, Merthyr Tydfil CF48 3SS** - Provision of new endoscope decontamination room and associated

internal alterations and refurbishment of adjacent areas in 6 phases of works at PCH, Merthyr Tydfil.

This requires endorsement by the Board as set out in the recommendations of this report.

3.2 CHAIR'S URGENT ACTION

3.2.1 Balance Sheet Forecast

The Health Board were sent an email on the 4 December 2020, inviting the Board to **AUTHORISE** proposals in relation to the Balance Sheet Forecast.

Recommendation Approved:

Marcus Longley, Chair
Paul Mears, Chief Executive
Dilys Jouvenat, Independent Member
Mel Jehu, Independent Member

No objections to approval received

The Board is asked to **ratify the approval** gained via Chair's Urgent Action since the last Board meeting.

3.2.2 Variation to Standing Orders During COVID-19

The Health Board were sent an email on the 17 December 2020, inviting the Board to **AUTHORISE** the proposal to vary the Health Board's Standing Orders by standing down non-essential Board and Committee meetings and support the approach for the Chief Executive to use his discretion to reduce non-essential management/business meetings with immediate effect to be reviewed in January 2021.

Recommendation Approved:

Marcus Longley, Chair
Paul Mears, Chief Executive
Maria Thomas, Vice Chair
Dilys Jouvenat, Independent Member
Mel Jehu, Independent Member
Paul Griffiths, Independent Member
Nicola Milligan, Independent Member
Jayne Sadgrove, Independent Member
James Hehir, Independent Member



No objections to approval received

The Board is asked to **ratify the approval** gained via Chair's Urgent Action since the last Board meeting.

5 IMPACT ASSESSMENT

Quality/Safety/Patient Experience implications	Yes (Please see detail below)
	The number one focus of the Board and its business is to ensure good quality and safe patient care across all areas of its activity.
Related Health and Care standard(s)	Governance, Leadership and Accountability
	The 22 Health & Care Standards for NHS Wales are mapped into the 7 Quality Themes but within a Governance Framework.
Equality impact assessment completed	Not required
	No specific impact identified.
Legal implications / impact	Yes (Include further detail below)
	Board endorsement of the Affixing of the Common Seal, is a requirement of the Board's Standing Orders.
Resource (Capital/Revenue £/Workforce) implications / Impact	There is no direct impact on resources as a result of the activity outlined in this report.
Link to Strategic Well-being Objectives	Provide high quality, evidence based, and accessible care

6 RECOMMENDATION

Members of the Board are asked to:

- **NOTE** the report.
- **ENDORSE** the Affixing of the Common Seal to the above listed documents.
- **RATIFY** Chair's Action in respect of the Balance Sheet Forecast & Variation to Standing Orders in response to COVID-19.