

# Health Board

30 September 2020, 10:30 to 13:00  
Live Broadcast via Teams

## Agenda

### 1

#### Preliminary Matters

Marcus Longley, Chair

#### 1.1

##### Welcome & Introductions

#### 1.2

##### Apologies for Absence

#### 1.3

##### Declarations of Interest

### 2

#### CONSENT AGENDA

#### 2.1

##### For Approval

##### 2.1.1

###### Unconfirmed Minutes of the meeting held on the 30th July 2020

For Approval

Decision

Marcus Longley, Chair



2.1.1 Unconfirmed Mins UHB 30 July 2020 (002) -  
CH 6.8.2020.pdf

(24 pages)

##### 2.1.2

###### Unconfirmed Minutes of the In Committee meeting held on 30 July 2020

For approval

Decision

Georgina Galletly



2.1.2 Summary ICHB minutes for PUBLIC BOARD  
30.07.2020 UHB 30 September 2020.pdf

(2 pages)

##### 2.1.3

###### Finance, Performance & Workforce Committee Annual Report 2019/2020

For approval

Decision

Mel Jehu, Planning, Performance &  
Finance Committee Chair



2.1.3a Finance, Performance & Workforce  
Committee Annual Report 2019 2020 UHB 30  
September.pdf

(3 pages)



2.1.3b Appendix 1 Finance, Performance &  
Workforce Committee Annual Report UHB 30  
September 2020.pdf

(10 pages)

##### 2.1.4

###### Quality Governance Framework

For approval

Decision

Greg Dix

 2.1.4a Quality Governance Framework July 2020 (4 pages)

V1.8 (002) UHB 30 September 2020.pdf

 2.1.4b CTMUHB Quality Governance Framework (33 pages)

DRAFT V 1.8 FINAL UHB 30 September 2020.pdf

## 2.1.5

### **Mental Health Act Monitoring Committee Annual Report 2019/2020**

For approval

Decision

 2.1.5a Mental Health Act Monitoring Committee (3 pages)

Annual Report 2019 2020 Cover Report UHB 30

September 2020.pdf

 2.1.5b Appendix 1 MHAM Committee Annual Report (17 pages)

2019-20 Health Board 30 September 2020.pdf

## 2.1.6

### **Amendment to the Standing Orders - Terms of Reference for the Mental Health Act Monitoring**

**Committee**

For approval

Decision

Georgina Galletly

 2.1.6b Appendix 1 Amendment to the Standing (8 pages)

Orders MHAMC TORs UHB 30 September 2020.pdf

 2.1.6a CTMUHB Amendment to Standing Orders - (3 pages)

ToR MHAMC Cover Paper UHB 30 September

2020.pdf

## 2.1.7

### **Annual Quality Statement 2019/2020**

For approval

Decision

Greg Dix

 2.1.7a AQS 2019-20 September 2020 UHB 30 (4 pages)

September 2020.pdf

 2.1.7c AQS 2019-20 WELSH LANG FINAL v2.2 (63 pages)

22.09.20 UHB 30 September 2020.pdf

 2.1.7b AQS 2019-20 FINAL v2.2 22.09.20 UHB 30 (64 pages)

September 2020.pdf

## 2.2

### **For Noting**

#### 2.2.1

##### **Action Log**

To Note

Information

Marcus Longley, Chair

 2.2.1 Action Log UHB 30 September 2020.pdf (2 pages)

#### 2.2.2

##### **Chairs Report and Affixing of the Common Seal**

To note

Information

Marcus Longley, Chair

To include Ratification of Chairs Action - Approval of 2019/20 Annual Report submission to Welsh Government

 2.2.2 Chair's Report UHB 30 September 2020r.pdf (6 pages)

#### 2.2.3

##### **Chief Executives Update**

To note

Information

Paul Mears, Chief Executive

 2.2.3a Cover Paper CEO Update Report Sept 20 UHB (4 pages)

30 September 2020.pdf



2.2.3b CEO Report Sept 20 UHB 30 September 2020.pdf

(13 pages)



2.2.3c Appendix B CEO Report 100 Day Plan UHB 30 September 2020.pdf

(6 pages)

#### 2.2.4

### INTEGRATED GOVERNANCE

#### 2.2.5

### Audit & Risk Committee Highlight Report 10 August 2020

To note

Information

Paul Griffiths, Audit & Risk Committee Chair



2.2.5 Audit Risk Committee Highlight Report 10 August 2020 UHB 30 September 2020.pdf

(5 pages)

#### 2.2.6

### Remuneration & Terms of Services Committee Highlight Report 30 July 2020 and 27 August 2020

To note

Information

Marcus Longley, Chair



2.2.6 RATS Highlight Report UHB 30 September 2020.pdf

(2 pages)

#### 2.2.7

### People & Culture Committee Highlight Report 27 July 2020

To note

Information

Jayne Sadgrove, People & Culture Committee Chair



2.2.7 People Culture Committee Highlight Report 27.7.20 UHB 30 September 2020.pdf

(3 pages)

#### 2.2.8

### Mental Health Act Monitoring Committee Highlight Report 17 August 2020

To note

Information

Maria Thomas, Mental Health Act Monitoring Committee Chair



2.2.8 MHAMC Highlight Report 17 August 2020 UHB 30 September 2020.pdf

(4 pages)

#### 2.2.9

### Programme for Continuous Improvement in response to Targeted Intervention Progress Report

For approval

Decision

Paul Mears, Chief Executive



2.2.9a Targeted Intervention Board Update 30 Sept 2020 v1 GG.pdf

(6 pages)



2.2.9b Appendix A Leadership and Culture Maturity Matrix v3 - Copy.pdf

(4 pages)



2.2.9c Appendix B Trust and Confidence Maturity Matrix v3.pdf

(3 pages)



2.2.9d Appendix C Quality and Governance Maturity Matrix v4.pdf

(5 pages)



2.2.9e Appendix D TI Maturity Matrix Definitions v2.pdf

(1 pages)



2.2.9f Appendix E TI Self Assessment Process July 2020 v1.pdf

(1 pages)



2.2.9g Appendix Fi Leadership & Culture Self Assessment Dashboard Sept 20 v1.pdf

(1 pages)



2.2.9h Appendix Fii Quality & Governance Self Assessment Dashboard Sept 20 v1.pdf

(2 pages)

 2.2.9i Appendix Fiii Trust & Confidence Self Assessment Dashboard Sept 20 v1.pdf (1 pages)

## 2.2.10

### Health Board Annual Report 2019/2020

To note for assurance

Information  
Georgina Galletly

 2.2.10a Annual Report 2019-2020 UHB 30 September 2020.pdf (3 pages)

 2.2.10b CTMUHB Annual Report 2019-2020 - Final UHB 30 September 2020.pdf (240 pages)

## 2.2.11

### QUALITY & SAFETY

## 2.2.12

### Quality & Safety Committee Highlight Report 8 September 2020

To note for assurance

Information  
Jayne Sadgrove, Quality & Safety Committee Chair

 2.2.12 Quality and Safety Committee Highlight Report 8 September 2020 UHB 30 September 2020.pdf (5 pages)

## 2.2.13

### Quality & Safety In Committee Highlight Report 8 September 2020

To note for assurance

Information  
Jayne Sadgrove, Quality & Safety Committee Chair

 2.2.13 Quality Safety Committee In Committee Highlight Report 8 September 2020 UHB 30 September 2020.pdf (3 pages)

## 2.2.14

### PLANNING, PERFORMANCE AND FINANCE

## 2.2.15

### Month 4 & 5 Monitoring Returns to Welsh Government

To note for information

Information  
Steve Webster

 2.2.15a M5 Monitoring Returns for PPFC UHB 30 September 2020.pdf (4 pages)

 2.2.15b Annex A Month 4 Cwm Taf MULHB Monitoring Narrative 2020-21 UHB 30 September 2020.pdf (24 pages)

 2.2.15c Annex A Month 4 Cwm Taf MULHB Monitoring Tables 2020-21 UHB 30 September 2020.pdf (7 pages)

 2.2.15d Annex B Month 5 Cwm Taf MULHB Monitoring Narrative 2020-21 UHB 30 September 2020.pdf (19 pages)

 2.2.15e Annex B Month 5 Cwm Taf MULHB Monitoring Tables 2020-21 UHB 30 September 2020.pdf (7 pages)

## 3

### Main Agenda

## 3.1

### Matters Arising not considered on the Action Log

Discussion  
Marcus Longley, Chair

## 3.2

### Integrated Governance

#### 3.2.1

#### Covid-19 Update including Mass Vaccination and Season Flu Planning

For approval

Decision

Kelechi Knoaham

-  3.2.1a Covid 19 Update including mass vaccination and seasonal flu planning UHB 30 September 2020.pdf (15 pages)
-  3.2.1b Appendix 1 - Main Plan - Cwm Taf Morgannwg Regional COVID Prevention and Response Plan final as submitted to PHW August 2020.pdf (50 pages)
-  3.2.1c Appendix 2 - CTM TTP Plan - FinalChecklist.pdf (7 pages)
-  3.2.1d Appendix 3 - CTMUHB Preliminary Draft Mass Vaccination Plan v1.2.pdf (44 pages)
-  3.2.1e Appendix 4 - CTMUHB Seasonal Influenza Action Plan 14 Sept 2020.pdf (92 pages)

#### 3.2.2

#### Annual Assurance Report on Compliance with Nurse Staffing Levels (Wales) Act

To note

Discussion

Greg Dix, Director of Nursing

-  3.2.2a Nurse Staffing Levels (Wales) Act UHB 30 September 2020.pdf (6 pages)
-  3.2.2b Appendix A Annual Assurance Report on compliance on the Nurse Staffing Levels (Wales) Act UHB 30 Sept 2020.pdf (12 pages)
-  3.2.2c Appendix B Annual Report establishmnets UHB 30 Sept 2020.pdf (7 pages)
-  3.2.2d Appendix C Statutory Guidance UHB 30 Sept 2020.pdf (12 pages)
-  3.2.2e Appendix D CTMUHB Operating Framework and escalation policy 2020 UHB 30 Sept 2020.pdf (38 pages)
-  3.2.2f Appendix E All Reasonable steps UHB 30 Sept 2020.pdf (3 pages)

#### 3.2.3

#### Organisational Risk Register

To note for assurance

Discussion

Cally Hamblyn

-  3.2.3a Organisational Risk Register - Cover Paper UHB 30 September 2020.pdf (7 pages)
-  3.2.3b Appendix 1 - Organisational Risk Register - Risks Rated 15 and Above - R....pdf (16 pages)
-  3.2.3c Appendix 2 - Organisational Risk Register - The next steps in the Risk M....pdf (2 pages)

#### 3.2.4

#### Assurance Proposals

For approval

Decision

Georgina Galletly

-  3.2.4a Assurance Proposals HB 30 September 2020 (002).pdf (4 pages)
-  3.2.4b Appendix A Assurance Proposals HB 30 January 2020 UHB 30 September 2020.pdf (8 pages)

### 3.2.5

#### Covid 19 Gold Command Scheme of Delegation

For approval

Decision  
Georgina Galletly

-  3.2.5a CTM GOLD SoD UHB 30 September 2020.pdf (3 pages)
-  3.2.5b Appendix Summary of SoD for GOLD Sept 20 UHB 30 September 2020.pdf (1 pages)

### 3.3

#### Quality & Safety

##### 3.3.1

##### Maternity Update

Discussion  
Greg Dix

-  3.3.1a Maternity Improvement Position UHB 30 Sept 2020.pdf (9 pages)
-  3.3.1b Appendix 1 Highlight Report SEC 2020.08.13 UHB 30 September 2020.pdf (13 pages)
-  3.3.1c Appendix 2 QLM Highlight Report 2020.08.13 UHB 30 September 2020.pdf (8 pages)
-  3.3.1d Appendix 3 Highlight Report QWE 2020.08.13 UHB 30 September 2020.pdf (2 pages)
-  3.3.1e Appendix 4 SBAR Targeted Intervention POW Maternity UHB 30 September 2020.pdf (5 pages)
-  3.3.1f Appendix 5 CTMUHB Neonatal Self-assessment against RCOG Plan LR 030920 UHB 30 September 2020.pdf (20 pages)
-  3.3.1g Appendix 6 Maternity Improvement Plan UHB 30 September 2020.pdf (80 pages)

##### 3.3.2

#### Safe, Sustainable and Accessible Emergency Medicine and Minor Injury and Illness Services for the People of Rhondda Taf Ely

Discussion  
Nick Lyons, Medical Director

-  3.3.2 Emergency Medicine and Minor Illness and Injury Services in RTE UHB 30 September 2020.pdf (8 pages)

### 3.4

#### Planning Performance & Finance

##### 3.4.1

##### Integrated Performance Dashboard

Discussion  
Clare Williams

-  3.4.1a Integrated Performance Dashboard Cover Report for UHB 30 September 2020.pdf (14 pages)
-  3.4.1b Appendix 1 Assessment Dashboard September 2020 UHB 30 September 2020.pdf (12 pages)

##### 3.4.2

#### Resetting Cwm Taf Morgannwg Operating Framework 2020/2021 Quarter 3 & Quarter 4 - TO FOLLOW

Discussion  
Clare Williams, Interim Director of Planning & Performance

##### 3.4.3

##### Finance Report

Discussion  
Steve Webster, Director of Finance

 3.4.3 M5 Finance Report for Full Board - Final UHB  
30 September 2020.pdf (38 pages)

## 3.5

### People & Culture

3.5.1  
**Managing the risk to our Black and Asian Minority Ethnic Staff in relation to Covid-19**  
To Note

Discussion  
Hywel Daniel, Interim Director of  
Workforce & OD

 3.5.1b Appendix 1 Managing the Risk to our BAME  
staff re Covid 19.pdf (7 pages)

 3.5.1a Managing the risk to BAME staff in relation  
to COVID-19 Sept update UHB 30 September  
2020.pdf (4 pages)

3.5.2  
**Values and Behaviours Update**

To Note

Discussion  
Hywel Daniel, Interim Director of  
Workforce & OD

 3.5.2 Values and Behaviours Update UHB 30  
September 2020.pdf (7 pages)

## 4

### Items for Information

4.1  
**Shared Services Partnerships Committee Highlight Report 23 July 2020**  
To note for information

Information

 4.1 SSPC Committee Highlight Report 23 July 2020  
UHB 30 Sept 2020.pdf (4 pages)

4.2  
**Emergency Ambulance Services Committee Highlight Report 8 September 2020**  
To note for information

Information

 4.2 Chair's EASC Summary from 8 Sept 2020 UHB 30  
Sept 2020.pdf (6 pages)

4.2.1  
**Emergency Ambulance Services Committee Confirmed Minutes 14 July 2020**  
To note for information

Information

 4.2.1 Confirmed minutes EASC 14 July 2020  
approved EASC 8 Sept 2020.pdf (12 pages)

4.3  
**Welsh Health Specialised Services Committee Highlight Report 8 September 2020**  
To note for information

Information

 4.3 WHSSC Committee Highlight Report 8 Sept 2020  
UHB 30 Sept 2020.pdf (3 pages)

## 5

### Any Other Business

Prior Agreement by the Chair Required

Discussion  
Marcus Longley, Chair

6  
Date & Time of the Next Meeting

7  
Close