

ASSURANCE REPORT

NHS WALES SHARED SERVICES PARTNERSHIP COMMITTEE

Reporting Committee	Shared Service Partnership Committee
Chaired by	Mrs Margaret Foster, Chair
Lead Executive	Mr Neil Frow, Managing Director, NWSSP
Author and contact details.	Peter Stephenson, Head of Finance and Business Development
Date of meeting	2 December 2019

Summary of key matters including achievements and progress considered by the Committee and any related decisions made.

The full agenda and accompanying reports can be accessed on our website.

This was a shortened meeting following the cancellation of the scheduled meeting on 27th November. The meeting covered only those papers requiring approval before the January 2020 meeting.

1. NHAIS Replacement Business Case.

The Committee reviewed the final business case having previously endorsed the draft business case at the September meeting. The business case supports the procurement of the system currently being used in the NHS in Northern Ireland as it delivers a tried and tested system, offering value for money and which allows NHS Wales to develop its own arrangements, rather than being reliant on NHS England. The planned start date for implementation is January 2020 with a go-live date in July 2020. The business case has been subject to detailed discussion with Welsh Government, who are due to confirm the funding for this development shortly. The Committee **approved** the business case, subject to the funding being confirmed.

2. IP5 Strategic Outline Case

The Committee received the Strategic Outline Case (SOC) for the warehouse facility at Imperial Park, Newport, which was purchased on behalf of Welsh Government to provide additional storage facility in the event of a no-deal BREXIT. It was confirmed that appropriate actions had been put in place to ensure that BREXIT contingency support was in place, and included approximately eight weeks of normal stock lines, together with additional non-stock items and items to cover areas of social care in place together with the appropriate infrastructure needed.

The SOC sets out the future intentions for the use of this facility, following extensive stakeholder engagement and discussion with Welsh Government. The

Committee **approved** the SOC. It was recognised that once the SOC had been agreed by Welsh Government further work would be required on individual service areas suggested to move into IP5.

3. HCS Fleet Renewal

The Committee **approved** the business case to acquire new vehicles at a total cost of £215k to replenish the fleet. The HCS team are working with providers to test electric vehicles, but at present the limited range of the commercial electric vehicles available is a concern due to the significant distances that are covered by HCS vehicles.

4. Single Lead Employer (SLE)

Following a detailed discussion and review of the proposals put forward the Committee **approved** the following for NWSSP:

- To become the SLE for Pre-Registration Pharmacists with effect from August 2020;
- To become the SLE for Dental Foundation Trainees with effect from August 2020; and
- To commence preparatory work to become the SLE for a small number of Specialty Medical Trainees from August 2020 as a pre-cursor to becoming the SLE for all Core and Medical Specialty Trainees not currently subject to SLE arrangements in August 2021.

5. Items for Noting

- **IMTP** - The original meeting of the Committee was to have had a presentation on the NWSSP IMTP. This was circulated to Committee members in the original agenda workbook. Members were asked therefore to review the presentation and come back directly with any comments as the final IMTP would need to be approved at the January 2020 meeting ready for submission in line with the Welsh Government timescale.
- **Financial Distribution to Partners** – NWSSP are forecasting a £2m total distribution back to Health Boards at the year-end, against an initial estimate of £750k. Amounts will be confirmed with individual Health Boards in the coming weeks.

6. Part B

The confidential Part B of the meeting comprised an update to the Welsh Risk Pool forecast outturn and approval of the proposal to establish a Collaborative Staff Bank Employment Service.

Matters requiring Board/Committee level consideration and/or approval

- The Board is asked to **NOTE** the work of the SSPC and ensure where appropriate that Officers support the related work streams.

Matters referred to other Committees

N/A

Date of next meeting

16 January 2020

