



AGENDA ITEM

5.1

CTM BOARD

COMMITTEE CHAIRS REPORT

Date of meeting	30/01/2020
FOI Status	Open/Public
If closed please indicate reason	Choose an item.
Prepared by	Kathrine Davies
Presented by	Georgina Galletly – Director of Governance/Board Secretary
Approving Executive Sponsor	Director of Corporate Governance
Report purpose	FOR APPROVAL

Engagement (internal/external) undertaken to date (including receipt/consideration at Committee/group)

Committee/Group/Individuals	Date	Outcome
Not applicable		Choose an item.

ACRONYMS

--	--

1. SITUATION/BACKGROUND

- 1.1. The purpose of this report is to provide an update, including the minutes and Chair summaries, where appropriate on matters considered by the Board's Committees. The Board is asked to approve a number of summary reports from Chairs of Committees and / or endorse approved minutes as set out below

2. SPECIFIC MATTERS FOR CONSIDERATION BY THIS MEETING (ASSESSMENT)

- 2.1 The Board will be aware that a number of Committees have been established under the Health Board Standing Orders and a number of Board level Champions have been designated for specific areas of work. Each Committee and Champion will present reports to the Board during the course of a year and this report sets out a number of reports that require endorsement and / or approval.

2.2 Finance, Performance & Workforce Committee

The Board is asked to **receive** and **approve** the confirmed minutes of the meeting held on 21 November 2019 which are included as **Appendix 1**. A meeting was held on the 21 January 2020, an oral update of the key issues discussed will be provided at the meeting.

2.3 Audit & Risk Committee

The Board is asked to **receive** and **approve** the confirmed minutes of the meeting held on 28 October 2019 which are included as **Appendix 2**. A meeting of the Committee took place on 20 January 2020, a brief summary of the key issues discussed is attached as **Appendix 3**.

2.4 Quality & Safety Committee

The Board is asked to **receive** and **approve** the confirmed minutes of the meetings held on 5 November 2019 and 10 December 2019 which are included as **Appendices 4** and **5**. A meeting of the Committee was held on 14 January 2020, a brief summary of the key issues discussed is attached as **Appendix 6**.



2.5 **Primary, Community, Population Health & Partnerships Committee**

The Board is asked to **receive** and **approve** the Primary, Community, Population Health & Partnerships Committee Annual Report 2018/2019 and the Committee Self-Assessment which are attached as **Appendix 7**.

The Board is asked to **note** that further work is ongoing regarding the expanded remit of the Committee and the revised Terms of Reference are due for discussion at the next meeting of the Committee in February 2020.

2.6 **Stakeholder Reference Group**

The Board is asked to **receive** and **approve** the confirmed minutes of the 10 October 2019, which are included as **Appendix 8**. A meeting of the Group was held on 12 December 2019, a summary of the key issues discussed is attached as **Appendix 9**.

2.7 **Remuneration & Terms of Service Committee**

The Board is asked to **receive** and **note** the Chairs summary report of the meetings held on 28 November 2019 and 19 December 2019, which are included as **Appendix 10**.

The Board is asked to **approve** the revised Terms of Reference which are attached as **Appendix 11**.

2.8 **Shared Services Partnership Committee**

The Board is asked to **receive** and **note** the Assurance Report from the meeting held on 2 December 2019, which is attached as **Appendix 12**

2.9 **Welsh Health Specialised Services Committee**

The Board is asked to **receive** and **note** the Chairs summary report of the meeting held on 6 January 2020, which is attached as **Appendix 13**.

2.10 **Emergency Ambulance Services Committee**

The Board is asked to **receive** and **note** the Chairs summary report of the meeting held on 12 November 2019, which is attached as **Appendix 14**.



3 KEY RISKS/MATTERS FOR ESCALATION TO BOARD/COMMITTEE

3.5 Any governance and risk issues are managed via the Committee meetings and exception reports will be provided to the Board by the respective Chairs.

4 IMPACT ASSESSMENT

Quality/Safety/Patient Experience implications	There are no specific quality and safety implications related to the activity outlined in this report.
Related Health and Care standard(s)	Governance, Leadership and Accountability If more than one Healthcare Standard applies please list below:
Equality impact assessment completed	Not required
Legal implications / impact	There are no specific legal implications related to the activity outlined in this report.
Resource (Capital/Revenue £/Workforce) implications / Impact	There is no direct impact on resources as a result of the activity outlined in this report.
Link to Main Strategic Objective	To provide strong governance and assurance
Link to Main WBFG Act Objective	Provide high quality care as locally as possible wherever it is safe and sustainable

5 RECOMMENDATION

5.5 Members of the University Health Board are asked to:

- **NOTE** the contents of this report;
- **APPROVE** the minutes of the Board committee meetings.



- **APPROVE** the Primary, Community, Population Health & Partnerships Committee Annual Report 2018/19 including the Committee Self-Assessment.
- **APPROVE** the revised Terms of Reference for the Remuneration and Terms of Services Committee.